

# Public Document Pack



Hinckley & Bosworth  
Borough Council

**Bill Cullen** MBA (ISM), BA(Hons) MRTPI  
Chief Executive

**Date: 28 October 2022**

**To: Members of the Finance & Performance  
Scrutiny**

Cllr C Ladkin (Chairman)  
Cllr P Williams (Vice-Chairman)  
Cllr JMT Collett  
Cllr DS Cope  
Cllr E Hollick

Cllr K Morrell  
Cllr LJ Mullaney  
Cllr MC Sheppard-Bools  
Cllr R Webber-Jones

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **FINANCE & PERFORMANCE SCRUTINY** in the De Montfort Suite, Hinckley Hub on **MONDAY, 7 NOVEMBER 2022** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Manager

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- **Do not** use the lifts.
- **Do not** stop to collect belongings.

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Thank you

## FINANCE & PERFORMANCE SCRUTINY - 7 NOVEMBER 2022

### A G E N D A

1. **APOLOGIES AND SUBSTITUTIONS**
2. **MINUTES OF PREVIOUS MEETING (Pages 1 - 2)**

To confirm the minutes of the meeting held on 25 July 2022.
3. **ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES**

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. **DECLARATIONS OF INTEREST**

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. **QUESTIONS**

To hear any questions received in accordance with Council Procedure Rule 12.
6. **PLANNING FRONTLINE SERVICE REVIEW (Pages 3 - 14)**

To update members on the performance of the planning service
7. **FINANCIAL OUTTURN QUARTER 1 JUNE 2022 (Pages 15 - 40)**

To present to members the financial outturn position as at June 2022
8. **TREASURY MANAGEMENT QUARTER 2 - 2022-23 (Pages 41 - 46)**

To inform members of the Council's treasury management activity in the second quarter of 2022/23.
9. **SUNDRY DEBTS QUARTER 2 - 2022-2023 (Pages 47 - 52)**

To inform members of the position on sundry debts as at 30 September 2022
10. **FINANCE & PERFORMANCE SCRUTINY WORK PROGRAMME (Pages 53 - 56)**

To update members on the work programme
11. **ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY**

As raised under item 3.

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## HINCKLEY AND BOSWORTH BOROUGH COUNCIL

### FINANCE & PERFORMANCE SCRUTINY

25 JULY 2022 AT 6.30 PM

PRESENT: Cllr C Ladkin - Chairman  
Cllr P Williams – Vice-Chairman  
Cllr DS Cope, Cllr E Hollick, Cllr K Morrell and Cllr LJ Mullaney

Also in attendance:

Officers in attendance: Matt Burns, Malcolm Evans, Rebecca Valentine-Wilkinson and Ashley Wilson

#### 74. **Apologies and substitutions**

Apologies for absence were submitted on behalf of Councillors Collett, Sheppard-Bools, and Webber-Jones.

#### 75. **Minutes of previous meeting**

It was moved by Councillor P Williams, seconded by Councillor Morrell and

RESOLVED – the minutes of the meeting held on 6 June be confirmed and signed by the Chairman.

#### 76. **Declarations of interest**

Councillor Cope declared a personal interest for item 6 on the agenda.

#### 77. **Performance of HBBC's Commercial Estate**

Members were provided with an overview of the council's commercial estate and an update on how the estate was performing following the pandemic under current market conditions. Members were also provided with an overview of the property types, the occupancy levels, an update on the income, lease terms and costs associated with maintaining the portfolio.

A member asked for an update on the Atkins building as it hadn't been included in this report. It was agreed that an update report on the Atkins building would be presented to this Scrutiny Committee at its September meeting of this year.

After a range of questions from members it was confirmed that there is currently 7 vacancies out of 82 units and that in the global scale Hinckley was doing well with retail in the town centre.

The Chair thanked the team for a comprehensive report.

Members noted the report.

#### 78. **Business rates and pooling update Quarter 4 - 2021/22**

Members were provided with an update on the performance of the business rates from 1 April 2021 to 31 March 2022.

Members noted the report.

**79. Financial Outturn 2021/22**

Members were updated on the draft financial outturn for 2021/22.

A member queried that although the outturn was quite satisfactory what were the current pressures likely to be. It was confirmed that payroll would be a financial pressure the for the current financial year along with fuel and utilities with the variances on spend.

Members noted the report and recommended that Council approve items a to h in 2.1 of the report.

**80. Treasury Management Quarter 1 2022/23**

Members were informed of the treasury management activity in the first quarter of 2022/23.

Members noted the report.

**81. Sundry Debts Quarter 1 2022-23**

Members were informed of the position on sundry debts as at 30 June 2022.

Members noted the current aged debt position for sundry debts and that a report would follow at the next meeting on the action being taken on recovery of the estates debt.

Members noted the report.

**82. Finance & Performance Scrutiny Work Programme**

Members were updated on the Finance & Performance scrutiny work programme for 2022/23 and requested that an update report on the Atkins building be added to the work programme for the 12 September 2022 meeting.

Members noted the report.

(The Meeting closed at 7.20 pm)

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CHAIRMAN



## Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance & Performance Scrutiny                      7 November 2022

Wards affected    All wards

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### Planning Service Review

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Report of Planning Manager (Development Management)

#### **1. Purpose of report**

1.1 To update members on the performance of the planning service.

#### **2. Recommendation**

2.1 That the report be noted.

#### **3. Background to the report**

3.1 The Planning Service forms part of the Community Services Directorate. It includes the work areas development management, planning enforcement, regeneration/economic development, conservation/heritage and planning policy. This report sets out the key activities carried out by the service, how it is performing against defined indicators and the budget position.

#### **4. Service overview**

##### **4.1 Planning Service Action plan**

4.1.1 It is recognised that the past year has been a difficult time for the planning service, not least with the recruitment of officers. The reduction in permanent capacity has impacted on the levels of customer service provided and the speed of processing of planning applications which will be noted below.

4.1.2 there is commitment throughout the service to move forward from this difficult time and to drive this work an action plan is in development which will incorporate service specific areas of work, the Neighbourhood Development

Plans Action Plan, the Housing Delivery Test Action Plan and will incorporate any recommendations from the Scrutiny planning review.

4.1.3 Officers from across the service are already working together on specific areas, with the introduction of three working groups with membership from within the service and wider across the council, looking at:

- ICT
- Communications – both internal and external
- Customer service

4.1.4 Officers are also looking at a programme of Member training and communications.

4.2 The service is structured to work as three teams currently reporting to the Director of Community Services.

#### Development Management

4.3 Development Management continues to receive a good mix of application types. In 2021/22 the service received 1587 (up from 1491 in 2020/21) applications of all types. This included 35 applications for major residential developments, reflecting the Council's lack of a 5 year housing land supply.

4.4 Planning enforcement continues its proactive approach to enforcement. Complaints about the service have continued to reduce with a more focused timely response on making a decision as to whether to take enforcement action. The enforcement team is operating with a Team Leader part time from another authority, one member of agency staff and two permanent full time staff.

#### Regeneration and Economic Development

4.5 The Council's Major Project Team supports regeneration and economic regeneration in the borough. Along with planning colleagues we are working to bring forward the Sustainable Urban Extensions (SUEs) at Barwell and Earl Shilton through a pro-active approach. The delivery of infrastructure continues to be a key challenge and in the case of Barwell further work has been required by the consortium regarding impact on the local and strategic road network.

4.6 The Wayfinding Strategy in line with the proposals outlined in the Hinckley Public Realm Masterplan has been completed and we are now working on implementation with potential funds available through the UK Shared Prosperity Fund (UKSPF). The production of a Town Centre Strategy for Hinckley was commissioned and is being finalised. It is a high-level document that identifies opportunities for investment and improvement to deliver physical, social and environmental aspirations for the town centre through a separate masterplan. It will provide a framework for the regeneration of sites within Hinckley by identifying and targeting specific sites. The strategy will



have a life of between 5 and 15 years depending on the progress against objectives and will align with the emerging Local Plan and promote regeneration within the town centre as well as supporting the HBBC Economic Regeneration strategy. The Strategy will not be a Masterplan for the town centre as that will follow as a separate document.

4.7 By delivering against the aims and objectives of the Council's Economic Regeneration Strategy the Economic Development Team promotes economic well-being for all local businesses and residents across the whole of the borough. To monitor progress the current version which is for 2021 – 2025 includes an action plan. Delivery is done by working in partnership with local businesses, education establishments and forums to encourage networking, joint initiatives and to explore funding and promote apprenticeships and training opportunities. The Council has supported cross-border (North Warwickshire Borough Council and Nuneaton and Bedworth Borough Council) employment and skills initiatives and events such as the Career Speed Networking and Teen Tech live events at Mira Technology Institute. Communication to businesses included emails to our business email database, on social media and through a flyer that went into the business rates demands promoting business support available from both the LLEP Growth Hub and the Councils Twitter and LinkedIn social media profiles.

4.8 The Council acted as a Kickstart Gateway, processing monthly payments and supporting local businesses accepted onto the scheme with their six month placements for creating new jobs for 16 to 24 year olds. As a sub-group of the Councils Employment and Skills Taskforce the Council has established the Hinckley and Bosworth Business Climate Change Forum chaired by Hinckley and Rugby Building Society aiming to work with local businesses to bring best practice together and share knowledge on how businesses are reducing their carbon footprint and limiting the impacts of climate change.

4.9 The UKSFP has a conditional allocation of £2,600,011 for the borough and will provide new funding for local investment by March 2025. The fund has three 3 key themes:

- Communities and place
- Local business
- People & skills

To access the funding allocation the Council has drawn up an Investment Plan with projects under the key themes. This has been submitted to government and their approval is due in October 2022

4.10 The service provides a holistic and joined up approach to the management of the borough's heritage often working in collaboration with other council departments and local stakeholders. The Heritage Strategy 2018-2023 provides the vision and key aims and objectives to guide conservation and heritage activities in the borough. The High Street Heritage Action Zone which commenced in 2020 has a £1.85m programme between 2020- 2024 to deliver

enhancements including a shop front improvement scheme, a community engagement programme and public realm works.

## Strategic Development

- 4.11 The council continue to work in partnership with all the neighbouring authorities across Leicestershire and other partners such as Homes England and LLEP through the Strategic Planning Group. The focus of the partnership continues to be on delivering key priorities within the Strategic Growth Plan. As part of the partnership working, the council is involved in the preparation of Statements of Common Ground (SoCG) relating to proposed housing and employment distribution regarding Leicester City's declared unmet need and also needs for Strategic Distribution and Warehousing. SoCGs are currently required to aid compliance with the statutory Duty to Cooperate which the council will need to demonstrate at the future Local Plan examination.
- 4.12 Work on the review of the borough's Local Plan is continuing to progress following the conclusion of the Regulation 19 consultation in the plan in February and March of this year. However, the council was not in a position to submit the plan for examination at the end of April due to a need to respond to an uplift in our housing requirement due to the recent increase in housing affordability ratio coupled with continuing uncertainty about changes to the planning system at central government level, not least related to the duty to cooperate. The council will need to re-timetable the next stages of Local Plan preparation and prepare a new Local Development Scheme to reflect this.
- 4.13 Development of Neighbourhood Development Plans (NDPs) in the borough continues to be a significant area of work within the Policy team. Recently the NDP for Barlestone has successfully gone through examination and Witherley's draft NDP has been accepted for examination. . Earlier this year the council worked with the Planning Advisory Service (PAS) to undertake a service improvement project to ensure out neighbourhood planning support was fit for purpose. To aid this process workshops were conducted with groups preparing NDPs and other stakeholders. PAS produced a report of their findings and proposed some recommendations. The council are currently preparing an action plan based on these recommendations and will look hold an event with Parish Councils and NDP groups before the end of the year to present the action plan. Ward Members will be invited along to any events also.

## Staff Recruitment and Retention

- 4.14 There has been a high staff turnover in 2021/22, with all nine members of the Development Management Team leaving the Council between July and November 2021. Of these vacant posts, the Planning Manager, 2.5 Planning Officer and 2x Planning Assistant posts have been filled with permanent staff. The remaining posts (Team Leader and Senior Planning Officer) are vacant and currently occupied by agency staff and with use of external consultants. These posts have been advertised by the Council over a number of months with no success, leading to the appointment of a recruitment consultant to act

on behalf of the Council. A verbal update on progress will be provided at the meeting.

- 4.15 In Planning Policy and Major Projects there has also been a number of vacancies, with two staff leaving from each service in 2021 and into 2022/23. A new Planning Officer within Policy was successfully recruited and joined the team in June this year but the Principal role received no applications. These remaining roles are being advertised through a recruitment consultant as above.
- 4.16 Roles are currently being covered by interim members of staff, support from a neighbouring local authority and a private firm. This does bring with it cost implications significantly over and above any salary savings from the vacant posts. Recruitment to planning teams is a national issue, not just an issue affecting Hinckley & Bosworth Borough Council. Elsewhere in Leicestershire other Local Planning Authorities are having to use agency interim staff to fill vacancies, particular for higher level senior and team leader posts.

## 5. Performance

### Planning Applications

- 5.1 In 2021/22 856 applications of all types were approved. Planning Committee made decisions on 45 applications. Of these 35 were determined in accordance with the officer recommendation.
- 5.2 The speed of determining planning application continues to be a key performance indicator for the service. Under-performance can lead to government intervention by removing decision-making powers from local planning authorities. The speed measure is monitored on a quarterly basis for a rolling two year period. The table below shows how the service has performed against the target which has been exceeded across all three application types for the previous two financial years to March 2022.

Application Type	National Indicator	Performance Target	Actual Performance
Major Applications	60%	70%	68.6%
Minor Applications	65%	80%	55.5%

Table 1: Planning application performance (1<sup>st</sup> April 2020 to 31 March 2022)

- 5.3 Performance has decreased, particularly for non-major applications, since January 2021. For the quarter to January 2021 (Oct-Dec 2020), performance for non-major applications was 84%, however performance since January 2021 averages 36% across five quarters to March 2022.
- 5.4 There is a risk that the Council could be put into special measures for determination of minor applications. The service is working positively with the Planning Advisory Service (part of The Local Government Association) to

explain the measures in place to improve performance and the unprecedented difficulties the service has faced around recruitment.

## Planning Appeals

- 5.5 Planning appeal performance remains a key requirement of government. Under-performance can lead to government intervention by removing decision-making powers from local planning authorities. The government measures performance at appeal against all decisions over a rolling 2 year period. No more than 10% of all decisions should be overturned at appeal. It should be noted that at the end of the 2 year period there is a further 9 months to take account of an applications still in the appeal system which for each rolling period is up to the 31<sup>st</sup> December. The figures set out below in Table 3 therefore have the ability to increase between now and December 2022.

Application Type	National Indicator	Performance
Major Applications	10%	4.5%
Non Major Applications	10%	1.5%

Table 2: Quality of decision making (1 April 2019 to 31 March 2021)

- 5.6 Performance on Majors of 4.5% (up from 4.44%) was on the basis that of the 88 major applications 9 were appealed and of these 4 were allowed.
- 5.7 Performance on non-majors was 1.5% (up from 1.23%) on the basis that of the 1377 applications determined, 61 were appealed and of these only 21 were allowed. The Council is therefore significantly below the 10% which is the level at which the government would intervene in relation to minor and other applications.
- 5.8 It should be noted that these performance measures are likely to change given the number of major appeals that we have awaiting a decision and with the number of major appeals awaiting a start date or an inquiry/hearing date. A league table published in September 2021 in the national planning press places Hinckley and Bosworth as the 5<sup>th</sup> worst authority for the quality of decision making between April 2018 and April 2021.

## Enforcement

- 5.9 Last year (to 31 March 2022), 234 (down from 297 in 2020/21) planning enforcement cases were received. During the year the enforcement team closed 233 cases.
- 5.10 Where a breach of planning control is identified officer's work to remedy the breach. The serving of an enforcement notice is always the last resort. During 2021/22, 10 notices (all types) were served.

Target Description	Target	Performance %	Performance Nos
Acknowledge complaint within 3 days	98%	74.2%	217/161
Visit site within 7 days	98%	84.2%	120/101
Close case within 14 days if there is no breach	80%	49.40%	83/41
Close case within 21 days if there is a breach but it is not expedient to take action	80%	42.1%	19/8
Identify there is a breach and its expedient to take actions within 21 days	80%	82%	135/124

Table 3: Speed of decision making in Enforcement (Year to 31 March 2022)

- 5.11 Planning Enforcement performance has declined, with available resources varying through the year. Where performance is lower, this relates to cases where there is either no breach identified, or it is not expedient to take action. In these cases the Planning Enforcement Team performance is below target with regards to writing up and closing cases, but this is not the case where it is considered expedient to take action.

### Strategic Planning

- 5.12 The Council continues to work with other Leicestershire authorities through the Strategic Planning Group and Members Advisory Group on strategic planning matters. It also works with authorities in Warwickshire on planning matters of relevance. The council's planning policy team performance is measured against the Local Development Scheme (LDS). This document sets out the timetable for delivering the various local plan documents. The current version was published in August 2020. It set out consultation on a draft plan in March / April 2021 and submission in September 2021. This has not been achieved primarily due to delays in finalising the highways evidence base. As detailed at paragraph 4.12, an updated LDS will need to be prepared as progress on the Local Plan has not been in line with the August 2020 version.

### Housing Tests

- 5.13 The Government requires that Councils maintain a 5 year supply of housing sites. The NPPF in February 2019 introduced stricter guidance on what sites could be included in a Council supply requiring Councils to only include sites which were deemed 'deliverable'. Therefore as of 1st April 2022 the Council has 4.89 years' supply of deliverable housing sites.
- 5.14 In addition to projecting forward and ensuring the Council maintains an adequate supply of housing; the Government has introduced a Housing

Delivery Test (HDT). The HDT is an annual measurement of housing delivery in the area and is published annually in November by the Ministry of Housing, Communities and Local Government (MHCLG). The HDT is a calculation of the number of houses delivered in an area over the past three years divided by the target number of houses over that same period, expressed as a percentage. Where delivery is 'substantially below' specified percentages at different points in time then the presumption in favour of sustainable development will again be engaged with the result that unallocated and possibly less favourable sites may become vulnerable to speculative applications which will be assessed against the tilted balance with a presumption in favour of granting permission.

- 5.15 The HDT will indicate when delivery has fallen below 95%, 85% or 75% of the Local Planning Authority's housing requirement over the previous three years. Regardless of whether the Council is able to demonstrate five years of deliverable housing moving forward, the presumption in favour of sustainable development will be engaged if the Council housing delivery is below 75%.
- 5.16 As of March 2021 the Government assessed that the Council had a delivery rate of 86% which was below the Government's requirement of 95%, thereby failing the Housing Delivery Test. Having an 86% delivery test result required the Council to produce an Action Plan which was published July 2021 and updated in July 2022 detailing how HBBC intends to address the issues surrounding low housing delivery.

## **6. Future Challenges**

- Delivering our major schemes and site allocations particularly the SUEs
- Establish a 5-year housing land supply
- Meeting the Housing Delivery Tests
- Progressing the Local Plan through examination and adoption
- Retention and recruitment of staff
- Significantly improve planning application and appeal performance to avoid intervention from government
- Maintain an efficient and proactive enforcement service
- Delivering schemes under the Heritage Action Zone.

## **8. Exemptions in accordance with the Access to Information procedure rules**

- 8.1 To be taken in open session.

## **9. Financial implications (CS)**

- 9.1 In 2021/22, planning application income was £1,219,356 compared to a budget of £1,008,000 which resulted in additional income of £211,356. This compares to the previous year when there was a budgeted income target of £1,008,000 and the actual amount received was £1,156,772.

- 9.2 In 2021/22, the Council also received additional sources of income through its pre-application advice service. A total of £58,332 was received against a target of £55,110. In addition to pre-application advice the Council has also introduced Planning Performance Agreements (PPAs) for very large and complex applications. This generated a further £24,134 against a budget of £24,000.
- 9.3 Legal cost arising from planning appeals in 2021/22 totalled £274,568 with a budget of £43,000 resulting in an overspend of £231,568.
- 9.4 In 2021/22, Development control spent £288,765 on agency staff & £164,898 on consultants which made an overall staffing overspend of £220,723. Compared to 2020/21, this is additional expenditure of £241,146 as £212,517 was spent on agency and consultants in 2020/21.

## **10. Legal implications**

- 10.1 Set out in the report.

## **11. Corporate Plan implications**

- 11.1 The planning service contributes to all three priorities of the Corporate Plan, helping People stay healthy and reducing crime; improving Places through improved quality of homes, affordable housing, urban design and heritage facilities; and by delivering Prosperity by supporting town centre regeneration, tourism and economic growth.

## **12. Consultation**

- 11.1 None

## **13. Risk implications**

- 13.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.
- 13.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.
- 13.3 The following significant risks associated with this report / decisions were identified from this assessment:

### Management of significant (Net Red) risks

Risk description	Mitigating actions	Owner
<p>DLS.19 - Recruitment &amp; retention of staff</p> <p>Failure to recruit &amp; retain staff leads to failure to maintain staffing levels within Development Services to deal with works required and increases use of agency staff with associated higher costs</p>	<p>Appointment of recruitment consultants</p> <p>Supporting Officers Careers through training and modern apprenticeships</p> <p>Benchmarking against surrounding authorities to ensure competitiveness.</p>	Chris Brown
<p>DLS.44 - Five year housing land supply</p> <p>Failure leads to speculative unplanned housing developments plus additional costs incurred due to planning appeal process</p>	<p>The council to maintain a 5YHLS. All Members have received training and further briefing to this effect. SLT and officers are working closely with Members to plan a positive way forward to address this.</p>	Stephen Meynell
<p>DLS.51 Housing Delivery Test</p>	<p>MHCLG published the Housing Delivery Test results in January 2021 and the Council has delivered 86% of it's housing requirement HBBC will continue to work on delivering new homes to ensure it does not continue to fail the HDT</p>	Stephen Meynell

#### 14. **Knowing your community – equality and rural implications**

- 14.1 The planning services takes account of equality and rural issues as part of all the decisions taken.

#### 15. **Climate implications**

- 11.1 The planning service considers the climate impact of all decisions it takes in accordance with the Council's strategy and Government Policy and Guidance.

#### 16. **Corporate implications**

- 16.1 By submitting this report, the report author has taken the following into account:

- Community safety implications
- Environmental implications
- ICT implications
- Asset management implications
- Procurement implications



- Human resources implications
  - Planning implications
  - Data protection implications
  - Voluntary sector
- 

Background papers: None

Contact officer: Chris Brown

Executive member: Cllr D Bill

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Hinckley & Bosworth  
Borough Council

Forward timetable of consultation and decision making

Finance and Performance Scrutiny      7 November 2022

Wards affected:      All

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## FINANCIAL OUTTURN- JUNE 2022

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Report of Section 151 Officer

### 1. Purpose of report

1.1 Present the financial outturn position as at June 2022

### 2. Recommendation

2.1 The report is noted.

### 3. Background to the report

3.1 The financial reports attached to this report are based on the Original budget taken to Council in February 2022 and take into account budget movements for the first three months.

3.2 Attached to this report are the monthly outturn reports including the following information for the period ending June 2022:

- General Fund budget monitoring summary
- General Fund detailed variance analysis
- Capital Programme outturn by scheme

### General Fund

3.3 Based on the approved budget (Council February 2022) it was anticipated that £464,625 would be transferred to balances and a net £531,718 transferred from earmarked reserves. Since that date, the budget has been increased by £10,500 representing supplementary budgets that have been approved in line with financial procedures rules. As at the end of June 2022,

the forecast is for the General Fund cost to increase by £1,272,500. This means an estimated £1,273,000 will be required from balances compared against the budgeted position of £464,625 being transferred to balances.

	Budgeted	Forecast	Movement
<b>Contribution (from)/to General Fund Balances (£000)</b>	465	(808)	(1,273)

3.4 The table below shows summarises the movements between Original Budget and the estimated outturn position as at the end of June 2022.

	Outturn variances £000	Explanation
Additional budgets	(11)	To take into account latest contractual commitments
Forecast Outturn Movement	(1,262)	Estimated forecast variance from services (see general fund attachments)
External Interest	(0)	Reduction in borrowing costs and additional investment income
Use of Unapplied and Grants Reserve	0	Grant funding received in advance for ICT.
Use of Reserves	0	
<b>Change in Outturn</b>	<b>(1,273)</b>	<b>Contribution (from)/to General Fund Balances (£000)</b>

Due to level of the change in balances a report is being taken to Council on 1 November requesting the appropriate budget movement.

3.5 Explanations for variances against both profiled budget and estimated outturn have been detailed in the monthly outturn reports appended. The major service variations in excess of £50,000 have been summarised as follows:

	Outturn variances £000	Explanation
Homelessness	(120)	Additional Bed and Breakfast due to an increase in demand
Leisure Centre	(75)	Additional Utilities costs due to contractor under management contract
Benefit fraud and Rent Allowances	(50)	Reduction in benefit overpayment income due to Universal Credit
Recycling	(77)	Increased cost of fuel
Refuse	50	Additional Trade Waste Income
Refuse	(52)	Increased cost of fuel
Building Inspection	(262)	Income shortfall due to income to be transferred to Building Control Partnership

Building Inspection	<b>187</b>	Reduction in salary costs as these are now met by the Building Control Partners
Car Parks	<b>(90)</b>	Shortfall in pay and display income
Development Control	<b>70</b>	Additional income from planning applications
Development Control	<b>(50)</b>	Increase in Appeals provision required arising from Planning refusals
Development Control	<b>(170)</b>	Additional Agency staff to cover vacancies
All Services	<b>86</b>	Impact due to vacancy factor and vacant posts
All Services	<b>(520)</b>	Impact of pay award proposal over and above budgeted pay award
All Services	(110)	Impact of increased utility and fuel costs over and above variations noted above

### Capital

- 3.6 £5,222,948 has been spent on capital schemes to the end of June 2022 against a budget for that period of £7,536,851. It is envisaged that most of the schemes will still be completed by year-end. To date there are no estimated Year-end variations above £50,000

### Housing Revenue Account

- 3.7 As at June 2022 it is anticipated that the HRA outturn will be in deficit by £16,058 compared against a budgeted deficit of £9,058. Major variances are explained below-

	<b>Outturn variances £000 Under/(Over) Spend</b>	<b>Explanation</b>
Income	100	Additional rent due to fewer dwelling sales and additional hostel rent
Employee Costs	(50)	Overspend due to overtime at control centre and salary overspend due to vacancy factor (for fully staffed service)
Premises Costs	(70)	Increased costs on Gas and Electricity

- 3.8 The Housing Repairs Account is currently forecasted to make a deficit of £223,570, which is an over-spend of £25,000 compared to the latest budget of £198,570. This is due to an estimated overspend in the responsive and programmed repairs budgets due to increased demand.

**4. Exemptions in accordance with the Access to Information procedure rules**

4.1 Report taken in open session.

**5. Financial implications [IB]**

5.1 Contained in the body of the report.

**6. Legal implications [MR]**

6.1 None

**7. Corporate Plan implications**

7.1 The Budget and outturn contributes to the achievement of all Corporate Plan Priorities.

**8. Consultation**

8.1 None

**9. Risk implications**

9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
That the Council has insufficient resources to meet its aspirations and cannot set a balanced budget	A budget strategy is produced to ensure that the objectives of the budget exercise are known throughout the organisation. The budget is scrutinised on an ongoing basis to ensure that assumptions are robust and reflective of financial performance. Sufficient levels of reserves and balances are maintained to ensure financial resilience	Julie Kenny

## **10. Knowing your community – equality and rural implications**

10.1 There are no direct implications arising from this report

## **11. Climate implications**

11.1 There are no direct implications arising from this report. Budget holders ensure any implications are assessed as part of their service delivery.

## **12. Corporate implications**

12.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Procurement implications
- Human Resources implications
- Planning implications
- Data Protection implications
- Voluntary Sector

Background papers: Civica Reports

Contact officer: Ilyas Bham, Accountancy Manager x5924

Executive member: Cllr K Lynch

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**Hinckley & Bosworth  
Borough Council**

**Monthly Outturn Reports**

For the period April 2022 to June 2022

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11-14	Capital Programme
15 -17	HRA
18-19	Cash Flow

June 2022 Budget Monitoring Summary 2022/23

Service	Budget as per Feb 22 budget Book	Supplementary Budgets/virements approved to date	Latest Budget used for Monitoring ledger	recharges	Budget per Monitoring Report	Estimated Outturn Variations	Estimated Outturn
Community Services	2,667,469	0	2,667,469	(976,540)	1,690,929	138,000	2,805,469
Corporate Services	2,604,068	0	2,604,068	(637,080)	1,966,988	103,000	2,707,068
Support Services	105,810	0	105,810	3,929,640	4,035,450	(85,000)	20,810
Environment & Planning	8,688,380	21,500	8,709,880	(2,316,020)	6,393,860	476,000	9,185,880
s31 Collection Fund Support	1,724,767	0	1,724,767	0	1,724,767		1,724,767
Potential Impact of Pay Award	0	0	0	0	0	520,000	520,000
Potential Impact of Increased Utility and fuel Costs	0	0	0	0	0	110,000	110,000
<b>TOTAL SERVICE EXPENDITURE</b>	<b>15,790,494</b>	<b>21,500</b>	<b>15,811,994</b>	<b>0</b>	<b>15,811,994</b>	<b>1,262,000</b>	<b>17,073,994</b>
Special Expenses	(719,800)	(11,000)	(730,800)	0	(730,800)		(730,800)
Capital Accounting	(1,554,130)		(1,554,130)	0	(1,554,130)		(1,554,130)
External Interest - Net	(68,960)		(68,960)	0	(68,960)		(68,960)
IAS 19 Adjustment	(488,620)		(488,620)	0	(488,620)		(488,620)
Use of UG&C Reserves	(55,000)		(55,000)	0	(55,000)		(55,000)
Transfer to Reserves	175,990		175,990	0	175,990		175,990
Use of Reserves	(652,708)		(652,708)	0	(652,708)		(652,708)
Transfer to (From) Future Collection Fund	(1,724,767)		(1,724,767)		(1,724,767)		(1,724,767)
<b>BUDGET REQUIREMENT</b>	<b>10,702,499</b>	<b>10,500</b>	<b>10,712,999</b>	<b>0</b>	<b>10,712,999</b>	<b>1,262,000</b>	<b>11,974,999</b>
Financing					1,441,023		
Council Tax	4,895,643		4,895,643	0	4,895,643		4,895,643
National Non-Domestic Rate	5,286,900		5,286,900	0	5,286,900		5,286,900
New Homes Bonus	528,875		528,875	0	528,875		528,875
Collection Fund Surplus	39,837		39,837	0	39,837		39,837
Lower Tier Support Grant	236,716		236,716	0	236,716		236,716
Service Grant	179,153		179,153	0	179,153		179,153
<b>TOTAL RESOURCES (HBBC BUDGET)</b>	<b>11,167,124</b>	<b>0</b>	<b>11,167,124</b>	<b>0</b>	<b>11,167,124</b>	<b>0</b>	<b>11,167,124</b>
<b>Movement in General Fund Balances</b>	<b>464,625</b>	<b>(10,500)</b>	<b>454,125</b>	<b>0</b>	<b>454,125</b>	<b>(1,262,000)</b>	<b>(807,875)</b>
Special Expenses Expenditure	719,800	11,000	730,800	0	730,800	0	730,800
Council Tax Income	755,633	0	755,633	0	755,633	0	755,633
Movement in Special Expenses Balances	(16,851)	0	(16,851)	0	24,833	0	24,833
Special Expenses to /(from) Reserves	52,684	(11,000)	41,684	0	41,684	0	41,684
Special Expenses mvt in Balances	(16,851)	0	(16,851)	0	(16,851)	0	(16,851)
<b>BUDGET REQUIREMENT</b>	<b>755,633</b>	<b>0</b>	<b>755,633</b>	<b>0</b>	<b>755,633</b>	<b>0</b>	<b>755,633</b>
Total Movement in Balances	447,774	(10,500)	437,274	0	437,274	(1,262,000)	(824,726)
<b>NBR</b>	<b>11,922,757</b>	<b>10,500</b>	<b>11,468,632</b>	<b>0</b>	<b>11,468,632</b>	<b>1,262,000</b>	<b>12,730,632</b>

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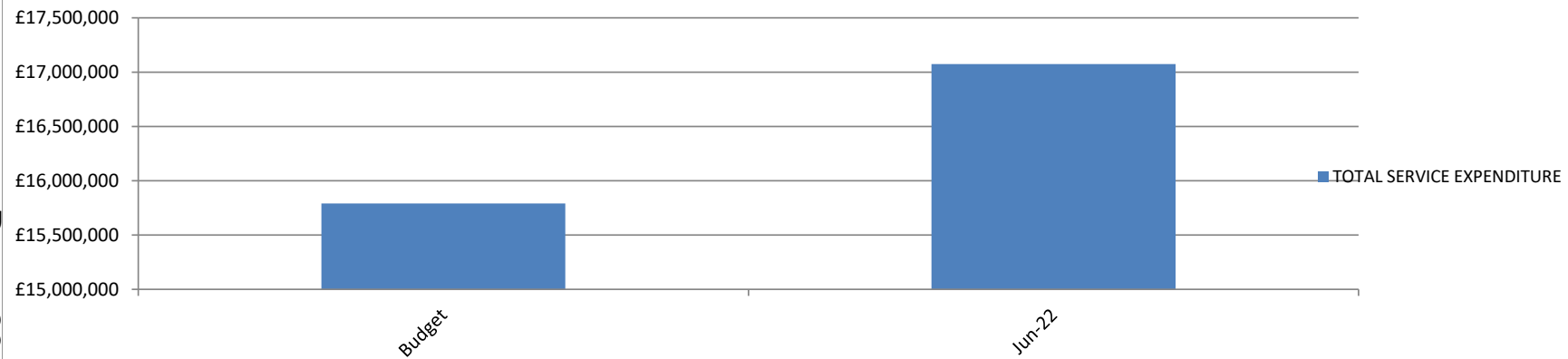
Under/overspend	£	£
Mvt to/(from) Balances Orig Budget		464,625
Mvt to/(from) Balances Latest Budget		
Mvt to/(from) Balances Outturn		(807,875)
Outturn change		1,272,500

() = Underspend

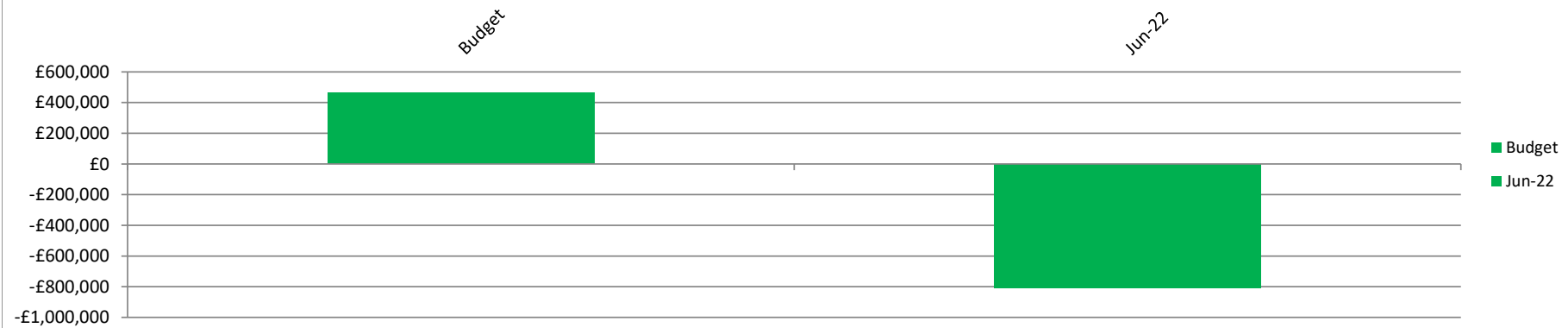
June 2022 Budget Monitoring Summary 2022/23- General Fund Services

	Budget	Jun-22
TOTAL SERVICE EXPENDITURE	£15,790,494	£17,073,994
	Budget	Jun-22
<b>General Fund Balance Contribution</b>	£464,625	-£807,875

### TOTAL SERVICE EXPENDITURE



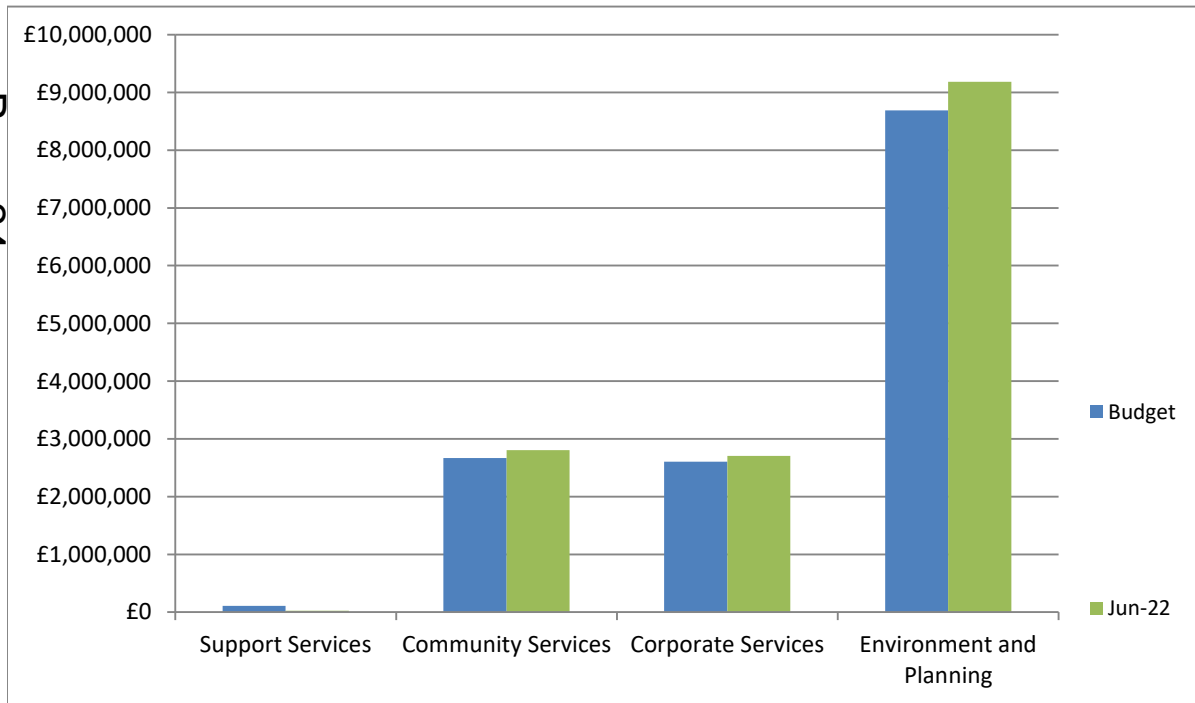
### General Fund Balance Contribution



**June 2022 Main changes in outturn**

	Budget	Jun-22
Support Services	£105,810	£20,810
Community Services	£2,667,469	£2,805,469
Corporate Services	£2,604,068	£2,707,068
Environment and Planning	£8,688,380	£9,185,880
<b>General Fund Balance Contribution</b>	<b>£14,065,727</b>	<b>£14,719,227</b>

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**List of Supplementary Budgets Approved - 2022/23**

<b>Narrative</b>	<b>Amount</b>	<b>Community Services</b>	<b>Corporate Services</b>	<b>Environment and Planning</b>	<b>Support Services</b>
Funding Approved in respect of Proms in the Park event from Special Expenses Reserve (Minute 351 refers)	11,000			11000	
To cover legal Counsel advice on a reply to a Judicial Review Pre-action Protocol letter in relation to Mallory Park	2,000			2,000	
The purchase of internal and external MOGO licence plates for hackney carriage and private hire vehicles, plus P&P	500			500	
To cover increase in Pest Control Contractor fees for 2022	8,000			8000	
<b>Total Budget Movement to June</b>	<b>21,500</b>	<b>0</b>	<b>0</b>	<b>21,500</b>	<b>0</b>
<b>Total Budget Movement Year to date</b>	<b>21,500</b>	<b>0</b>	<b>0</b>	<b>21,500</b>	<b>0</b>

General Fund Service Area 2022/23 Monthly Outturn to June 2022

			Estimate to Date	Actual to Date	Variance to Date	Timing Differences	Variance excluding timing Differences	Est 2021/22	Forecast Outturn	Forecast Variation to Year End	Ref
cm01	Community Services	DSO Housing Repairs	(233,508)	(38,076)	(195,432)	(192,000)	(3,432)	(1,058,490)	(1,058,490)		
cm02		Contribution to Housing Rev Ac	0	0	0		0	20,000	20,000		
cm04		Forest Road Garages	(1,488)	(1,638)	150		150	(5,950)	(5,950)		
cm05		Homelessness	(182,482)	(168,382)	(14,100)	35,000	(49,100)	77,120	201,120	(124,000)	1.1
cm07		Housing Strategy	(40,526)	(84,820)	44,294	44,000	294	5,160	5,160		
cm08		Private Sector Housing	12,906	3,344	9,562	5,000	4,562	413,690	413,690		
cm09		Children and Young People	1,637	630	1,007		1,007	10,770	10,770		
cm10		CCTV	31,211	4,671	26,540	22,000	4,540	127,400	127,400		
cm11		Community Safety	28,709	(7,268)	35,977	33,000	2,977	23,640	23,640		
cm12		Creative Communities	5,420	8,398	(2,978)		(2,978)	24,440	24,440		
cm13		Leisure Centre	(121,536)	100,050	(221,586)	(221,000)	(586)	(476,681)	(401,681)	(75,000)	1.2
cm14		Leisure Promotion	8,586	5,160	3,426	5,000	(1,574)	14,150	14,150		
cm15		Sports Development	9,228	(8,200)	17,428	13,000	4,428	(12,700)	(12,700)		
cm16		Highways Miscellaneous	15,074	17,652	(2,578)	(35,000)	32,422	63,570	42,570	21,000	1.3
cm17		Markets	19,833	24,644	(4,811)	3,000	(7,811)	11,100	44,100	(33,000)	1.4
cm19		Climate Change	5,004	0	5,004		5,004	300	300		
		Community Services Salaries	613,814	599,424	14,390		14,390	2,453,410	2,380,410	73,000	1.5
	<b>Community Services</b>		<b>171,882</b>	<b>455,590</b>	<b>(283,708)</b>	<b>(288,000)</b>	<b>4,292</b>	<b>1,690,929</b>	<b>1,828,929</b>	<b>(138,000)</b>	
cp01	Corporate Services	Corporate Management	348,157	163,915	184,242	179,000	5,242	3,180,767	3,180,767		2.1
cp02		Corporate Management (Civic)	4,204	4,107	98		98	21,730	21,730		
cp03		Council Tax / NNDR	78,791	5,557	73,234	75,000	(1,766)	359,030	359,030		
cp04		Council Tax Support	(37,430)	(103,428)	65,998	46,000	19,998	347,920	347,920		2.2
cp05		General Grants	4,576	1,988	2,588		2,588	(37,392)	(37,392)		
cp06		Register and Borough Elections	23,990	54,132	(30,142)	(29,000)	(1,142)	71,000	71,000		
cp07		Benefits Fraud and Rent Allowances	(56,424)	(1,153,799)	1,097,375	1,136,000	(38,625)	48,740	98,740	(50,000)	2.3
cp08		Public Conveniences	8,004	1,390	6,614		6,614	21,170	16,170	5,000	2.4
cp09		Industrial Estates	(129,427)	(126,778)	(2,649)		(2,649)	(609,400)	(609,400)		
cp10		Misc Property	410,834	372,041	38,793	59,000	(20,207)	(638,090)	(613,090)	(25,000)	2.5
		Corporate Services Salaries	219,251	261,010	(41,759)		(41,759)	926,280	959,280	(33,000)	2.6
	<b>Corporate Services</b>		<b>874,526</b>	<b>(519,864)</b>	<b>1,394,390</b>	<b>1,466,000</b>	<b>(71,610)</b>	<b>3,691,755</b>	<b>3,794,755</b>	<b>(103,000)</b>	
cp11	Support Services	Asset Management	27,964	2,558	25,406	20,000	5,406	182,120	182,120		3.1
cp12		Communications & Promotion	13,713	12,808	905		905	84,970	84,970		
cp13		Council Offices	79,867	83,780	(3,913)		(3,913)	1,320,870	1,320,870		
cp14		Finance Support	31,123	23,427	7,696	5,000	2,696	222,190	227,190	(5,000)	3.2
cp15		Health and Safety	11,083	9,010	2,073		2,073	17,580	17,580		
cp16		I.T. Support	295,120	397,481	(102,361)	(23,000)	(79,361)	92,770	92,770		3.3
cp17		Legal Services	16,628	22,357	(5,729)		(5,729)	61,440	66,440	(5,000)	3.4
cp18		Performance & Scrutiny	1,192	334	858		858	7,130	7,130		
cp19		Corporate Support Team	22,235	24,519	(2,284)	(3,000)	716	89,920	89,920		

General Fund Service Area 2022/23 Monthly Outturn to June 2022

		Estimate to Date	Actual to Date	Variance to Date	Timing Differences	Variance excluding timing Differences	Est 2021/22	Forecast Outturn	Forecast Variation to Year End	Ref
cp20	Human Resources	41,387	16,133	25,254	5,000	20,254	154,410	154,410		3.5
cp21	Committee Services	3,904	2,179	1,725		1,725	22,230	22,230		
cp22	Customer Contact Centre	13,717	14,466	(749)		(749)	52,580	52,580		
	Support Services Salaries	785,690	644,723	140,967		140,967	3,140,890	3,045,890	95,000	3.6
	HRA element of Support Services	(353,809)	(238,693)	(115,116)		(115,116)	(1,413,650)	(1,413,650)		3.7
	<b>Support Services</b>	<b>989,814</b>	<b>1,015,082</b>	<b>(25,269)</b>	<b>4,000</b>	<b>(29,269)</b>	<b>4,035,450</b>	<b>3,950,450</b>	<b>85,000</b>	
ep01	Environment & Planning Emergency Planning	29,617	3,817	25,800	25,000	800	30,550	30,550		
ep02	Local Land Charges	4,330	4,465	(135)		(135)	28,300	28,300		
ep03	DSO Grounds Maintenance	(176,701)	(156,603)	(20,098)	3,000	(23,098)	(821,090)	(803,090)	(18,000)	4.1
ep04	Allotments	(1,451)	(3,081)	1,630		1,630	5,280	5,280		
ep05	Cemeteries	32,358	34,271	(1,913)	(6,000)	4,087	133,380	133,380		
ep06	Countryside Management	27,176	39,691	(12,515)	(10,000)	(2,515)	105,790	105,790		
ep07	Dog Warden Service	5,892	3,231	2,661		2,661	22,140	22,140		
ep08	Environmental Health	9,583	6,129	3,454		3,454	67,770	67,770		
ep09	Land Drainage	11,093	5,685	5,408		5,408	44,340	44,340		4.2
ep10	Licences	(23,862)	(24,132)	270		270	(95,200)	(95,200)		
ep11	Parks	136,005	127,048	8,957	7,000	1,957	668,470	668,470		
ep12	Pest Control	2,509	(1,988)	4,497		4,497	8,730	8,730		
ep13	Recycling	(670,440)	(882,800)	212,360	234,000	(21,640)	378,170	482,170	(104,000)	4.3
ep14	Refuse Collection	39,618	(115,398)	155,016	145,000	10,016	436,770	478,770	(42,000)	4.4
ep15	Street Cleansing	(4,418)	19,341	(23,759)	(22,000)	(1,759)	57,890	57,890		
ep16	Waste Business Improvements	(8,778)	(11,918)	3,140		3,140	(35,100)	(35,100)		
ep17	Building Inspection	(47,341)	(11,046)	(36,295)	(11,000)	(25,295)	(134,010)	49,990	(184,000)	4.5
ep18	Car Parks	53,562	46,086	7,476	22,000	(14,524)	(291,120)	(175,120)	(116,000)	4.6
ep19	Community Planning	16,699	18,046	(1,347)		(1,347)	156,730	156,730		
ep20	Development Control	(129,890)	(204,843)	74,953	37,000	37,953	(751,990)	(601,990)	(150,000)	4.7
ep22	Environmental Initiatives	330	330	0		0	1,320	1,320		
ep21	Economic Development	12,245	15,157	(2,912)	1,000	(3,912)	82,780	82,780		
ep23	Planning Policy	68,338	65,406	2,932	(20,000)	22,932	572,700	572,700		4.8
ep17	Building Control Salaries								187,000	4.9
	Environment and Planning Salaries	1,339,921	1,295,631	44,290		44,290	5,721,260	5,770,260	(49,000)	4.10
	<b>Environment &amp; Planning</b>	<b>726,395</b>	<b>272,524</b>	<b>453,871</b>	<b>405,000</b>	<b>48,871</b>	<b>6,393,860</b>	<b>7,056,860</b>	<b>(476,000)</b>	
	Potential Impact of Pay Award - All Committees								(520,000)	
	Potential Impact of Increased Utility and fuel Costs - All Committees								(110,000)	
	<b>Position as at June 2022</b>	<b>2,762,617</b>	<b>1,223,332</b>	<b>1,539,284</b>	<b>1,587,000</b>	<b>(47,716)</b>	<b>15,811,994</b>	<b>16,630,994</b>	<b>(1,262,000)</b>	

**Summary of Timing Differences**  
**Under spends/(Overspends) caused by timing differences**  
**Monthly Outturn Report 1st April 2022 to 30th June 2022**

		£	£
DSO Housing Repairs	Work in Progress	(90,000)	
	Awaiting material invoices	46,000	
	Equipment Budget to be reprofiled	(5,000)	
	Agency Budget to be reprofiled	(3,000)	
	Painting budget to be reprofiled	(19,000)	
	Painting recharge processed in July	(13,000)	
	Vehicle leasing budget to be profiled	(11,000)	
	Other minor variations	(5,000)	
	Under recovery of overheads	(92,000)	<b>(192,000)</b>
Housing Strategy	Debtors invoice cancelled in July - raised for wrong amount	44,000	<b>44,000</b>
Homelessness	Awaiting credit card bill for May B&B	35,000	<b>35,000</b>
Private Sector Housing	Reprofile of budgets required	5,000	<b>5,000</b>
CCTV	CCTV Security invoices for March to June 2022 at £5,500 per month	22,000	<b>22,000</b>
Community Safety	Domestic Abuse grant received from DLUHC	33,000	<b>33,000</b>
Leisure Centre	Leisure Centre Management Fees to be invoiced	(221,000)	<b>(221,000)</b>
Leisure Promotion	Payment to be made to Hinckley Club for Young People	5,000	<b>5,000</b>
Sports Development	Budget reprofile required in respect of Income received for Active Families and cancer rehabilitation	13,000	<b>13,000</b>
Highways Miscellaneous	Expenditure on ERDF Covid 19 Recovery Scheme to be reclaimed	(35,000)	<b>(35,000)</b>
Markets	Rent Invoice awaited for town centre storage unit	3,000	<b>3,000</b>
Corporate Management	COVID 19 Grant - Returned monies to be repaid to Gov	25,000	
	COVID 19 - Contain Funding Expenditure to be covered by Budget Bfwd from 2021-22	(4,000)	
	COVID 19 - Welcome Back Funding re 2021-22 not yet received	(108,000)	
	Energy Rebate Discretionary grants not yet distributed	143,000	
	Energy Rebate Grant received to cover Admin costs yet to be incurred	63,000	
	Audit Fees relating to 2021-22	50,000	
	Delay in payment of Subscriptions to East midlands Councils re 2022-23	6,000	
	Apprentice Levy Payment made in July 22	4,000	<b>179,000</b>
Council Tax / NNDR	Contribution to Revs & Bens Partnership for Quarter 1	75,000	<b>75,000</b>
Council Tax Support	Contribution to Revs & Bens Partnership for Quarter 1	46,000	<b>46,000</b>
Register and Borough Elections	Income reimbursement awaited from Election Service for expenses paid out by HBBC - Will be paid once claim is settled and Election Service Reimbursed	(38,000)	
	Reprofile of budgets required in respect of Electoral Canvass	9,000	<b>(29,000)</b>
Benefits Fraud and Rent Allowances	Contribution to Revs & Bens Partnership for Quarter 1	36,000	
	Outstanding Accrual relating to 2021/22 Grant Audit fees	14,000	
	Benefits Payments to August & September - reflected on the ledger in October	1,239,000	
	Additional benefit costs incurred - income to be received after mid year subsidy claim	(153,000)	<b>1,136,000</b>
Miscellaneous Properties	Cleaning Costs relating to 2021/22 - Outstanding Accruals	43,000	
	Accrual relating to Shared Employees not yet paid re Q4 2021/22	24,000	
	Cleaning Costs relating to April & May 2022	16,000	
	Crescent Services Charge Expenditure	19,000	
	Rental invoices not yet raised	(43,000)	<b>59,000</b>
Asset Management	Cleaning Costs relating to 2021/22 - Outstanding Accruals	14,000	
	Cleaning Costs relating to April & May 2022	6,000	<b>20,000</b>
Finance Support	Awaiting agency invoices	3,000	
	Awaiting Allpay invoices	2,000	<b>5,000</b>
I.T. Support	Outstanding costs relating to 2021/22 telephone costs	37,000	
	Telephone costs relating to April & May 22 outstanding	14,000	
	Invoices to be raised to ICT Partners	(74,000)	<b>(23,000)</b>
Corporate Support Team	reprofile required on dal/g9010	(3,000)	<b>(3,000)</b>
Human Resources	Computer Maintenance invoices to be paid	5,000	<b>5,000</b>
Emergency Planning	invoice for 25k input in July - reprofile required	25,000	<b>25,000</b>
Grounds maintenance DSO	June fuel charges processed in July	3,000	<b>3,000</b>
Cemeteries	Tree Works budget to be reprofiled	(6,000)	<b>(6,000)</b>
Countryside Management	Minor Projects & Grounds Maintenance budges - reprofiles required	(10,000)	<b>(10,000)</b>
Environmental Health	IT budget to be reprofiled	0	<b>0</b>
Licences		0	<b>0</b>
Parks	Outstanding accrual for Leachgate Station refurbishment	7,000	<b>7,000</b>
Recycling	Awaiting repairs and maintenance invoices	8,000	
	June fuel charges processed in July	24,000	
	Outstanding accrual - garden bin stickers	24,000	
	Outstanding accrual - skip hire	3,000	
	Awaiting green waste disposal invoices from J&F Powners (May & June)	52,000	
	Awaiting information from LCC before recycling credits invoice can be raised	(72,000)	
	Garden Waste receivables to be adjusted	195,000	<b>234,000</b>
Refuse	Awaiting Q1 agency invoices	60,000	
	Outstanding accrual - Qtr 4 Trade Waste disposal costs	48,000	
	June fuel charges processed in July	15,000	
	Qtr 1 bulky waste income to be transferred to Street Cleansing	22,000	<b>145,000</b>
Street Cleansing	Qtr 1 bulky waste income to be transferred to from Refuse	(22,000)	<b>(22,000)</b>



**Summary of Timing Differences**  
**Under spends/(Overspends) caused by timing differences**  
**Monthly Outturn Report 1st April 2022 to 30th June 2022**

		£	£
Building Inspection	Reprofile Building Control Partnership set up costs budget	(11,000)	<b>(11,000)</b>
Car Parks	LCC Penalty notices income to be reprofiled	5,000	
	Outstanding accrual - Castle Street rent	17,000	<b>22,000</b>
Development Control	Agency/Consultancy staff invoices paid in July relating to April-June	37,000	<b>37,000</b>
Economic Development	Kickstart payments to be made in July	14,000	
	Shared Service income to be raised	(13,000)	<b>1,000</b>
Planning Policy	Awaiting DLUHC funding for Barlestone NDP	(20,000)	<b>(20,000)</b>
	<b>TOTAL TIMING DIFFERENCES</b>	<b>1,587,000</b>	<b>1,587,000</b>

Outturn Explanations April 2022 to June 2022			
Key : ( ) = overspend			
Forecasted year end variations		Variation To Date	Forecast Year End
		£000's	£000's
<b>Community Services</b>		<b>(10)</b>	<b>(138)</b>
<b>1.1</b>	<b>Homelessness</b>		
	Bed & Breakfast overspend to date	(60)	(120)
	Additional homeless grant from DLUP	6	6
	Income shortfall to date from Housing Benefits & B&B contributions	(7)	(10)
	Income from bond scheme repayments	14	0
	Other minor variations	(2)	0
<b>1.2</b>	<b>Leisure Centre</b>		
	Estimated impact of Increased Utilities costs due under Management Contract	0	(75)
<b>1.3</b>	<b>Highways Miscellaneous</b>		
	Additional income from Street Name Plates	24	21
	Funding from Hinckley Building Society for Ukraine Via Scheme	4	0
	Other minor variations	4	0
<b>1.4</b>	<b>Markets</b>		
	Reduction in Market Income	(6)	(25)
	Additional casual wages costs arising out of the cover for sickness	(2)	(8)
	Other minor variations	1	0
<b>1.5</b>	<b>Directorate Salary Variation</b>	<b>14</b>	<b>73</b>
<b>Corporate Services</b>		<b>(69)</b>	<b>(103)</b>
<b>2.1</b>	<b>Corporate Management</b>		
	Minor Variances	5	
<b>2.2</b>	<b>Council Tax Support</b>		
	New Burdens Grant Income	20	
<b>2.3</b>	<b>Benefits Fraud and Rent Allowances</b>		
	Reduction in Income from Benefits Overpayments due to Universal Credit	(43)	(50)
	Other Minor Variances	4	
<b>2.4</b>	<b>Public Conveniences</b>		
	No NNDR payable on public toilets	5	5
	Other Minor Variances	2	
<b>2.5</b>	<b>Misc Property</b>		
	Rental Income lower than anticipated at the Atkins & Crescent	(19)	(25)
	Other Minor Variances	(1)	
<b>2.6</b>	<b>Directorate Salary Variation</b>	<b>(42)</b>	<b>(33)</b>
<b>Support Services</b>		<b>(33)</b>	<b>85</b>
<b>3.1</b>	<b>Asset Management</b>		
	Minor Variances	5	
<b>3.2</b>	<b>Finance Support</b>		
	Additional Agency costs to cover vacant post		(5)
<b>3.3</b>	<b>I.T. Support</b>		
	Expenditure relating to Cyber Security to be funded from budget b/wd from 2021/22	(27)	
	Agency Staffing Costs - to be funded from vacant Salaried posts	(46)	
	Other Minor Variances	(6)	
<b>3.4</b>	<b>Legal Services</b>		
	Additional Agency costs to cover vacant posts and to meet capacity issues	(5)	(5)
<b>3.5</b>	<b>Human Resources</b>		
	Underspend to date on Corporate Training	10	
	Income Received for Kickstart Programme (Offset by associated salary costs)	10	
<b>3.6</b>	<b>Directorate Salary Variation</b>	<b>141</b>	<b>95</b>
<b>3.7</b>	<b>HRA Element of Support Services - Support Service variations</b>	<b>(115)</b>	<b>0</b>

Outturn Explanations April 2022 to June 2022			
Key : ( ) = overspend			
Forecasted year end variations		Variation To Date	Forecast Year End
		£000's	£000's
<b>Environment and Planning</b>		<b>36</b>	<b>(476)</b>
<b>4.1</b>	<b>DSO Grounds Maintenance</b>		
	Agency overspend due to vacant posts	(8)	(12)
	Additional fuel charges due to price increase	(7)	(7)
	Insurance overspend	(2)	
	Under recovery of internal income	(21)	(5)
	Equipment underspend to date	7	
	Materials underspend to date	7	3
	Minor variations	1	3
<b>4.2</b>	<b>Land Drainage</b>		
	Hired & Contracted services underspend to date	5	0
<b>4.3</b>	<b>Recycling</b>		
	Agency Overspend	(17)	(35)
	Fuel Overspend	(19)	(77)
	Insurance underspend	8	8
	Leasing underspend to date	7	0
	Minor variations	(1)	0
<b>4.4</b>	<b>Refuse</b>		
	Agency Overspend	(13)	(35)
	Additional Trade Waste income	41	50
	Fuel Overspend	(14)	(52)
	Insurance overspend	(5)	(5)
	Other minor variations	1	0
<b>4.5</b>	<b>Building Inspection</b>		
	Income shortfall due to reduction in demand (income to be transferred to building Control Partnership)	(27)	(262)
	Supplies & Services savings	2	22
	Building Control Partnership contribution savings	0	56
<b>4.6</b>	<b>Car Parks</b>		
	Shortfall in pay and display income	(24)	(90)
	Reduced Season Ticket income	(10)	(40)
	Penalty Notices accrual	10	10
	NNDR underspend	3	0
	Miscellaneous income	4	4
	Grounds Maintenance underspend to date	3	0
<b>4.7</b>	<b>Development Control</b>		
	Additional income from planning applications	77	70
	Enforcement Legal fees underspend to date - legal advice for enforcement cases	5	0
	Estimated increase in Appeals provision arising from planning refusals	0	(50)
	Additional agency costs to cover vacancies	(49)	(170)
	Other minor variations	5	0
<b>4.8</b>	<b>Planning Policy</b>		
	Local Plan underspend to date	23	0
<b>4.9</b>	<b>Building Control Salaries</b>		187
<b>4.10</b>	<b>Directorate Salary Variation</b>	44	(49)
	Potential Impact of Pay Award - All Committees		(520)
	Potential Impact of Increased Utility and fuel Costs - All Committees		(110)
	<b>Forecasted (overspend) saving</b>	<b>(76)</b>	<b>(1,262)</b>

**Capital Programme Summary**  
**30th June 2022**

<b>Description</b>	<b>Latest Budget</b> £	<b>Budget to Date</b> £	<b>Actual</b> £	<b>Variance to date</b> £
<b>General Fund</b>				
Corporate and Support Services	5,121,500	4,292,943	4,275,723	17,220
Environment and Planning	4,832,931	1,209,185	-577	1,209,762
Community Services	2,121,324	530,751	-3,040	533,791
	<b>12,075,755</b>	<b>6,032,879</b>	<b>4,272,105</b>	<b>1,760,774</b>
HRA	<b>6,011,206</b>	<b>1,503,972</b>	<b>950,842</b>	<b>553,130</b>
<b>Grand Total</b>	<b>18,086,961</b>	<b>7,536,851</b>	<b>5,222,948</b>	<b>2,313,903</b>

**Capital Expenditure  
30th June 2022**

Code	Description	Latest Budget £	Budget to Date £	Actual £	Variance £	Ref No
<b>Corporate Services</b>						
spv	Asset Management Enhancement Works	50,000	12,510	4,600	7,910	
swy	Network Upgrades Phase 2	68,000	17,013	0	17,013	
ssy	Making Tax Digital	12,000	3,000	0	3,000	
ssa	General Renewal -Extensions	15,000	3,750	0	3,750	
sop	IT Future Operating Model	0	0	(2,784)	2,784	
swd	Server/Network Hardware Replacements	0	0	(78,532)	78,532	1
swf	Telephony Upgrade	0	0	(14,949)	14,949	
swz	ICT Security Upgrades	156,500	39,156	0	39,156	2
swj	Jubilee Building Works	20,000	5,004	0	5,004	
suh	Shared Revenue and Benefits	0	0	45	(45)	
swm	Data Centre Upgrade 2021-22	0	0	159,663	(159,663)	3
swh	Office 365 Consultancy Support	0	0	(159)	159	
sxa	Wifi Upgrades	50,000	12,510	0	12,510	
swn	ICT Transitional Costs	0	0	7,350	(7,350)	
ssv	MIRA Technology Park Infrastructure	4,750,000	4,200,000	4,200,489	(489)	
		<b>5,121,500</b>	<b>4,292,943</b>	<b>4,275,723</b>	<b>17,220</b>	
<b>Environment &amp; Planning</b>						
rfn	Parks : Major Works	30,000	7,506	0	7,506	
rfs	Incab System (Tracker System)	14,000	3,501	(1,020)	4,521	
ran	Memorial Safety Programme	6,110	1,529	0	1,529	
rce	Recycling Containers	121,860	30,489	19,537	10,952	
rjc	Environmental Improvements	50,000	12,510	265	12,245	
rkt	Resurfacing Car Parks	75,000	18,762	5,236	13,526	
sto	New Crematorium	3,550,211	888,261	7,180	881,082	4
rgg	Parish & Community Initiatives	150,000	37,530	37,044	486	
rgo	Hinckley Community Initiative Fund -HCIF	15,250	3,813	7,800	(3,987)	
rgp	Developing Communities Fund	0	0	2,362	(2,362)	
rky	Earl Shilton Shop Fronts	0	0	1,677	(1,677)	
rkh	Heritage Action Zone	775,500	194,028	(5,131)	199,159	5
rcr	Electric Charging Points	0	0	(52,557)	52,557	6
rki	Movement in Connection Fund	0	0	(6,750)	6,750	
rkj	Sketchley Brook 106	45,000	11,256	0	11,256	
swc	Lancaster Road Pedestrian Crossing	0	0	(20,000)	20,000	7
svo	Argents Mead Moat Improvements	0	0	3,780	(3,780)	
		<b>4,832,931</b>	<b>1,209,185</b>	<b>(577)</b>	<b>1,209,762</b>	
<b>Community Services</b>						
rdq	Sports Facility Improvement Fund	16,000	4,002	0	4,002	
rdi	Leisure Centre	0	0	103	(103)	
roa	Major Works Grants	130,000	32,526	0	32,526	8
roe	Fuel Poverty Capital Fund	1,096	276	0	276	
rof	Green Deal Capital Fund	176,548	44,172	0	44,172	9
roh	Minor Works Grants	40,000	10,008	6,920	3,088	
rom	Private Sector Housing Enforcement	100,000	25,020	0	25,020	10
rob	Disabled Facilities Grant	742,680	185,817	(32,504)	218,321	11
rop	CCTV Upgrade 2020-21	60,000	15,012	2,600	12,413	
roq	Hoarding Project	315,000	78,810	3,696	75,114	12
rdp	Bosworth 1485 Sculpture Trail project	540,000	135,108	16,146	118,962	13
		<b>2,121,324</b>	<b>530,751</b>	<b>(3,040)</b>	<b>533,791</b>	

<b>Capital Programme Variances over £20,000</b>				
<b>Ref No</b>	<b>Description</b>	<b>Explanation of Variance</b>	<b>Variance to date</b>	<b>y/e Variance</b>
<b><u>Corporate Services</u></b>				
1	Server/Network Hardware Replacements	Awaiting prior year invoices	78,532	0
2	ICT Security Upgrades	Budget to be reprofiled	39,156	0
3	Data Centre Upgrade 2021-22	Awaiting prior year carry forward of Budget	(159,663)	0
<b><u>Environment &amp; Planning</u></b>				
4	New Crematorium	Budget to reprofiled.	881,082	0
5	Heritage Action Zone	£60k awaiting prior year invoices, 130k budget to be reprofiled	199,159	0
6	Electric Charging Points	Budget to be reprofiled	52,557	0
7	Lancaster Road Pedestrian Crossing	Awaiting LCC invoice	20,000	
<b><u>Community Services</u></b>				
8	Major Works Grants	Current demand lower than expected. May increase in future months	32,526	20000
9	Green Deal Capital Fund	Budget to be reprofiled based on expected transfer of funds to Eon	44,172	0
10	Private Sector Housing Enforcement	Enforcement expenditure occurs as and when required	25,020	0
11	Disabled Facilities Grant	Currently committed £220k.	218,321	0
12	Hoarding Project	£28k set aside for salary costs.47k Budget to be reprofiled	75,114	0
13	Bosworth 1485 Sculpture Trail project	Reprofiling of budget required to match spending profile	118,962	0

30th June 2022

HRA Capital Programme

	Latest Budget £	Budget to Date £	Actual £	Variance to date £	Forecast year End Reductions	
Adaptation Of HRA Dwellings-Social Serv	478,553	119,730	23,763	95,967		Budget Committed
Major Voids	694,820	173,841	138,246	35,595		Budget Committed
Programmed Enhancements	327,840	82,024	40,615	41,409		Budget Committed
Electrical Upgrades/Rewires	804,225	201,213	78,082	123,131	45,000	Potential savings based on demand
Windows : Single to Double Glazing	147,293	36,849	54,038	(17,189)		
Re-Roofing	629,392	157,473	30,630	126,843		Budget Committed
Kitchen Upgrades	744,423	186,252	(9,350)	195,602		Budget Committed
Boiler Replacement	677,460	169,497	71,040	98,457		Budget Committed
Low Maintenance Doors	32,930	8,238	11,118	(2,880)		
Shower Replacement Programme	0	0	777	(777)		
Sheltered Scheme Enhancements	50,000	12,510	3,917	8,593		
Enhancement Works - Bathroom Upgrades	163,440	40,890	2,673	38,217		Budget Committed
Fire Risk Assessments	300,000	75,060	9,761	65,299		Budget Committed
Affordable Housing	400,000	100,080	1,337	98,743		Budget Committed
Ambion Court	0	0	10,857	(10,857)		Budget Committed
Legionella	34,000	8,505	5,635	2,870		
Asbestos	174,630	43,691	21,219	22,472		
Piper Alarm Upgrade	60,000	15,012	0	15,012		
Ambion Court Bungalows	0	0	103,217	(103,217)		Awaiting Prior Year carry fwd
Energy Efficiency Programme	0	0	358,866	(358,866)		Awaiting Prior Year carry fwd
Windows & Doors LAD 2	0	0	(5,601)	5,601		
Insulation and wraps	292,200	73,107	0	73,107		Budget Committed
	<b>6,011,206</b>	<b>1,503,972</b>	<b>950,842</b>	<b>553,130</b>	<b>45,000</b>	

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**Housing Revenue Account**

Key : ( ) = overspend

	2022/23 LATEST ESTIMATE	2022/23 BUDGET to June	2022/23 ACTUAL to June	VARIANCE to June	TIMING	VARIANCE Excl TIMING	F'CASTED OUTTURN	F'CASTED VARIATION YEAR END	REF
	£	£	£	£	£	£	£	£	
<b>SUMMARY HRA</b>									
<b>INCOME</b>									
Dwelling Rents	(13,379,780)	(3,336,917)	(3,485,723)	148,806	112,000	36,806	(13,479,780)	100,000	1
Non Dwelling Rents (garages & land)	(85,520)	(31,318)	(28,670)	(2,648)	-	(2,648)	(85,520)	-	
	<b>(13,465,300)</b>	<b>(3,368,235)</b>	<b>(3,514,393)</b>	<b>146,158</b>	<b>112,000</b>	<b>34,158</b>	<b>(13,565,300)</b>	<b>100,000</b>	
<b>EXPENDITURE</b>									
Supervision & Management (General)	2,437,420	636,732	530,312	106,420	78,000	28,420	2,438,420	(1,000)	2
Supervision & Management (Special)	651,500	194,581	145,151	49,430	46,000	3,430	757,500	(106,000)	3
Lump Sum LCC pension contribution	129,660	32,439	32,415	24	-	24	129,660	-	
Contribution to Housing Repairs A/C	3,192,170	-	-	-	-	-	3,192,170	-	
Depreciation (Item 8 Debit)	2,702,540	-	-	-	-	-	2,702,540	-	
Capital Charges : Debt Management	1,030	258	224	34	-	34	1,030	-	
Increase in Provision for Bad Debts	80,000	-	-	-	-	-	80,000	-	
Interest on Borrowing	1,905,590	-	-	-	-	-	1,905,590	-	
	<b>11,099,910</b>	<b>864,010</b>	<b>708,102</b>	<b>155,908</b>	<b>124,000</b>	<b>31,908</b>	<b>11,206,910</b>	<b>(107,000)</b>	
<b>Net Income/Cost of Services</b>	<b>(2,365,390)</b>	<b>(2,504,225)</b>	<b>(2,806,290)</b>	<b>302,065</b>	<b>236,000</b>	<b>66,065</b>	<b>(2,358,390)</b>	<b>(7,000)</b>	
Interest Receivable	(55,000)	-	-	-	-	-	(55,000)	-	
IAS19 Adjustment	(110,980)	-	-	-	-	-	(110,980)	-	
<b>Net Operating (Income)/Cost</b>	<b>(2,531,370)</b>	<b>(2,504,225)</b>	<b>(2,806,290)</b>	<b>302,065</b>	<b>236,000</b>	<b>66,065</b>	<b>(2,524,370)</b>	<b>(7,000)</b>	
<b>CONTRIBUTIONS</b>									
Contribution to Piper Alarm Reserve	30,000	-	-	-	-	-	30,000	-	
Contribution to Pension Reserve	3,520	-	-	-	-	-	3,520	-	
Transfer to Major Reserves	306,908	-	-	-	-	-	306,908	-	
Transfer to Regeneration Reserve	2,200,000	-	-	-	-	-	2,200,000	-	
<b>Surplus / Deficit</b>	<b>9,058</b>	<b>(2,504,225)</b>	<b>(2,806,290)</b>	<b>302,065</b>	<b>236,000</b>	<b>66,065</b>	<b>16,058</b>	<b>(7,000)</b>	

	LATEST ESTIMATE	BUDGET to June	ACTUAL to June	VARIANCE to June	TIMING	VARIANCE Excl TIMING	F'CASTED OUTTURN	VARIATION YEAR END	REF
	£	£	£	£	£	£	£	£	
<b>SUPERVISION &amp; MANAGEMENT (GENERAL)</b>									
Employees	1,165,670	274,369	266,105	8,264	6,000	2,264	1,160,670	5,000	2.1
Premises Related Expenditure	138,830	62,987	68,749	(5,762)	-	(5,762)	156,830	(18,000)	2.2
Transport Related Expenditure	15,550	3,888	3,204	684	-	684	15,550	-	
Supplies & Services	227,330	69,073	33,664	35,409	5,000	30,409	215,330	12,000	2.3
Central & Administrative Expenses	925,560	231,560	164,846	66,714	67,000	(286)	925,560	-	2.4
<b>Gross Expenditure</b>	<b>2,472,940</b>	<b>641,877</b>	<b>536,568</b>	<b>105,309</b>	<b>78,000</b>	<b>27,309</b>	<b>2,473,940</b>	<b>(1,000)</b>	
Revenue Income	(35,520)	(5,145)	(6,255)	1,110	-	1,110	(35,520)	-	
Recharges	-	-	-	-	-	-	-	-	
<b>Total Income</b>	<b>(35,520)</b>	<b>(5,145)</b>	<b>(6,255)</b>	<b>1,110</b>	<b>-</b>	<b>1,110</b>	<b>(35,520)</b>	<b>0</b>	
<b>Net Expenditure to HRA</b>	<b>2,437,420</b>	<b>636,732</b>	<b>530,312</b>	<b>106,420</b>	<b>78,000</b>	<b>28,420</b>	<b>2,438,420</b>	<b>(1,000)</b>	

<b>SUPERVISION &amp; MANAGEMENT (SPECIAL)</b>									
Employees	665,330	155,937	166,041	(10,104)	8,000	(18,104)	715,330	(50,000)	3.1
Premises Related Expenditure	463,770	116,517	102,886	13,631	30,000	(16,369)	545,770	(82,000)	3.2
Transport Related Expenditure	14,130	3,544	3,065	479	-	479	14,130	-	
Supplies & Services	153,330	67,851	40,338	27,513	-	27,513	145,330	8,000	3.3
Central & Administrative Expenses	111,870	28,121	20,411	7,710	8,000	(290)	111,870	-	3.4
<b>Gross Expenditure</b>	<b>1,408,430</b>	<b>371,970</b>	<b>332,741</b>	<b>39,229</b>	<b>46,000</b>	<b>(6,771)</b>	<b>1,532,430</b>	<b>(124,000)</b>	
Revenue Income	-	727,910	187,590	10,201	-	10,201	(745,910)	18,000	3.5
Recharges	-	29,020	-	-	-	-	(29,020)	-	
<b>Total Income</b>	<b>(756,930)</b>	<b>(177,389)</b>	<b>(187,590)</b>	<b>10,201</b>	<b>-</b>	<b>10,201</b>	<b>(774,930)</b>	<b>18,000</b>	
<b>Net Expenditure to HRA</b>	<b>651,500</b>	<b>194,581</b>	<b>145,151</b>	<b>49,430</b>	<b>46,000</b>	<b>3,430</b>	<b>757,500</b>	<b>(106,000)</b>	



<b>Outturn Explanations April 2022 to June 2022</b>				
<b>Key : ( ) = overspend</b>				
<b>Forecasted year end variations</b>		<b>Timing</b>	<b>Variation To Date</b>	<b>Forecast Year End</b>
		<b>£000's</b>	<b>£000's</b>	<b>£000's</b>
<b>HOUSING REVENUE ACCOUNT</b>		<b>236</b>	<b>66</b>	<b>(7)</b>
<b>1</b>	Rents -1st - 3rd July need excluding from June figures	<b>112</b>	<b>0</b>	<b>0</b>
	Rents - additional rent income due to fewer dwelling sales to date & additional hostel rent	<b>0</b>	<b>36</b>	<b>100</b>
<b>2</b>	<b>SUPERVISION &amp; MANAGEMENT (GENERAL)</b>	<b>78</b>	<b>26</b>	<b>(1)</b>
<b>2.1</b>	<b>Employees:</b>	<b>6</b>	<b>2</b>	<b>5</b>
	£6k Holiday Pay/Flexi to be processed at year end	6	0	0
	Severance Pay savings	0	5	20
	Salary overspend	0	(3)	(15)
<b>2.2</b>	<b>Premises Related Expenditure:</b>	<b>0</b>	<b>(6)</b>	<b>(18)</b>
	Premises Insurance overspend	<b>0</b>	<b>(18)</b>	<b>(18)</b>
	Council Tax underspend to date	0	12	0
<b>2.3</b>	<b>Supplies &amp; Services:</b>	<b>5</b>	<b>30</b>	<b>12</b>
	IT Licences paid in advance	0	0	0
	Outstanding accrual - Audit fees	5	0	0
	Underspend to date - Tenant association support costs	0	2	0
	IT underspend to date	0	8	0
	Legal Fees- underspend to date	0	5	10
	Telephones underspend to date	0	8	0
	Insurance underspend	0	2	2
	Other Minor Variations	0	5	0
<b>2.4</b>	<b>Central &amp; Administrative Expenses:</b>	<b>67</b>	<b>0</b>	<b>0</b>
	Outstanding charges mostly relating to public offices, IT & legal	67	0	0
<b>3</b>	<b>SUPERVISION &amp; MANAGEMENT (SPECIAL)</b>	<b>46</b>	<b>4</b>	<b>(106)</b>
<b>3.1</b>	<b>Employees:</b>	<b>8</b>	<b>(18)</b>	<b>(50)</b>
	£8k Holiday Pay/Flexi to be processed at year end	8	0	0
	Salary overspend due to fully staffed service	0	(1)	(4)
	Overtime overspend -vacant post & new member of staff training (double cover)	0	(17)	(46)
<b>3.2</b>	<b>Premises Related Expenditure:</b>	<b>30</b>	<b>(16)</b>	<b>(82)</b>
	Outstanding electricity & gas costs for May & June	20	0	0
	Awaiting invoices for caretaking costs April -June	10	0	0
	Gas & Electricity overspend	0	(14)	(70)
	Additional Cleaning costs	0	(3)	(12)
	Other minor Variations	0	1	0
<b>3.3</b>	<b>Supplies &amp; Services:</b>	<b>0</b>	<b>28</b>	<b>8</b>
	Equipment purchase/maintenance underspend to date	0	8	0
	Piper Alarm System underspend	0	17	8
	Other minor Variations	0	3	0
<b>3.4</b>	<b>Central &amp; Administrative Expenses:</b>	<b>8</b>	<b>0</b>	<b>0</b>
	Outstanding charges largely relating to contact centre & debtor management	8	0	0
<b>3.5</b>	<b>Revenue Income:</b>	<b>0</b>	<b>10</b>	<b>18</b>
	Additional Lifeline income	0	8	16
	Additional income from sheltered scheme service charges	0	2	2

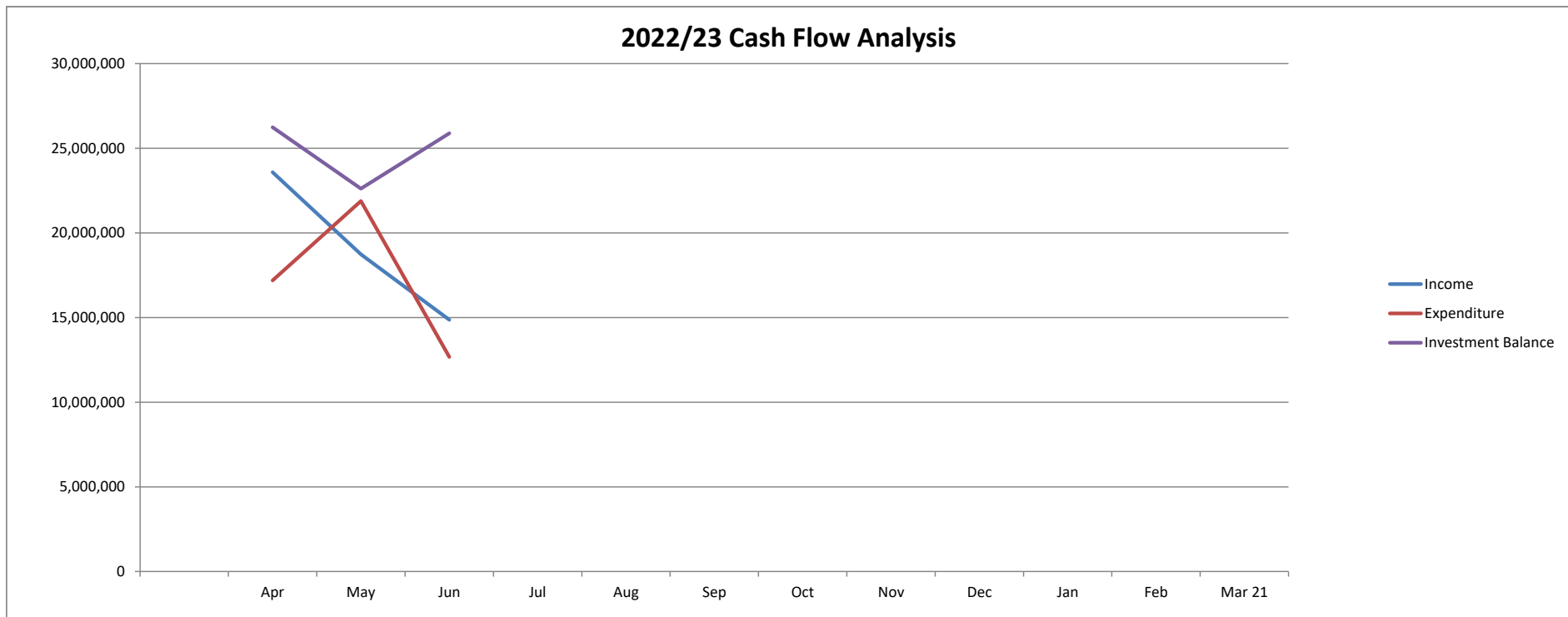
HOUSING REPAIRS ACCOUNT	2022/23	2022/23	2022/23	2022/23			F'CASTED	F'CASTED		
	ORIGINAL	LATEST	BUDGET	ACTUAL	VARIANCE		VARIANCE		VARIATION	
	BUDGET	BUDGET	to June	to June	to June	TIMING	Excl	OUTTURN	YEAR END	REF
	£	£	£	£	£	£	£	£	£	
<b>Administration</b>										
Employee Costs	418,810	418,810	98,999	103,826	(4,827)	(5,000)	173	418,810	-	1
Transport Related Expenditure	3,550	3,550	888	4,947	(4,059)		(4,059)	3,550	-	
Supplies & Services	121,690	121,690	25,218	5,066	20,152	18,000	2,152	121,690	-	2
Central Administrative Expenses	363,300	363,300	90,889	59,095	31,794	30,000	1,794	363,300	-	3
<b>Total Housing Repairs Administration</b>	<b>907,350</b>	<b>907,350</b>	<b>215,994</b>	<b>172,934</b>	<b>43,060</b>	<b>43,000</b>	<b>60</b>	<b>907,350</b>	<b>0</b>	
<b>Programmed Repairs</b>	712,790	712,790	167,673	113,656	54,017	55,000	(983)	712,790	-	4
<b>Responsive Repairs</b>	1,300,000	1,300,000	323,780	219,493	104,287	130,000	(25,713)	1,325,000	(25,000)	5
<b>GROSS EXPENDITURE</b>	<b>2,920,140</b>	<b>2,920,140</b>	<b>707,447</b>	<b>506,083</b>	<b>201,364</b>	<b>228,000</b>	<b>(26,636)</b>	<b>2,945,140</b>	<b>(25,000)</b>	
Contribution from HRA	(3,192,170)	(3,192,170)	0	0	0	0	0	(3,192,170)	-	
Accumulated Absences/ IAS 19	(29,400)	(29,400)	0	0	0	0	0	(29,400)	-	
<b>TOTAL INCOME</b>	<b>(3,221,570)</b>	<b>(3,221,570)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(3,221,570)</b>	<b>-</b>	
Contribution to HRA Reserves	500,000	500,000	0	0	0	0	0	500,000	-	
<b>NET EXPENDITURE</b>	<b>198,570</b>	<b>198,570</b>	<b>707,447</b>	<b>506,083</b>	<b>201,364</b>	<b>228,000</b>	<b>(26,636)</b>	<b>223,570</b>	<b>(25,000)</b>	

Variations	TIMING £000's	VARIANCE £000's	Outturn
1 Budget transfer from supplies and Services processed in July	(5,000)		
Accumulated Absences Accounting Adjustment			
	(5,000)	-	-
2 Budget transfer to employees processed in July	5,000		
Awaiting prior year telephone invoices	2,000		
Awaiting prior Year invoices	7,000		
Supplies and Services budgets to be reprofiled	4,000		
	18,000	-	-
3 Awaiting Posting of Central Support Costs	30,000		
4 Painting Budget to be reprofiled	17,000		
Electrical servicing budget to be reprofiled	13,000		
Central Heating Budget to be reprofiled	15,000		
Central Heating invoices processed in July	10,000		
	55,000	-	-
5 Work in Progress and overhead charges to be processed	130,000		
Current demand higher than expected		(26,000)	(25,000)
	130,000	(26,000)	(25,000)

**SLT CASH FLOW 2022-2023**

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
<b>Income</b>												
Council Tax	7,197,354	7,174,436	6,954,329									
Rents	480,707	600,953	609,127									
Business rates	3,820,121	2,701,693	3,088,414									
Debtors	1,088,158	796,903	281,331									
Cards	873,030	837,525	856,785									
Planning Fees	96,175	163,778	75,972									
Housing Benefits Recovery	2,115	2,172	2,320									
Other	364,640	91,913	18,523									
Housing subsidy Benefits DWP	872,163	913,481	864,700									
Shared Services Income - Revs and bens and ICT	422,067	240,055	123,993									
DLUHC - NHB and S31 and small grants	506,919	656,084	1,646,007									
HMRC	0	401,673	169,286									
Right to Buy Receipts	293,364	118,588	169,620									
HBBC	569,136	36,218	8,838									
Other grants	6,997,550											
Temp borrowing		4,000,000										
<b>Total Income</b>	<b>23,583,497</b>	<b>18,735,471</b>	<b>14,869,246</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Payments</b>												
MHCLG share of BR (net of RSG and transitional payments)	0	-2,721,378	-1,356,693									
Wages / Salaries	-779,915	-748,893	-758,813									
Precepts	-6,992,741	-6,992,741	0									
BR and Tariff payment to LCC and Fire	0	-2,282,698	-1,141,349									
Suppliers payments (Bacs and DD )	-4,250,777	-3,178,044	-2,849,379									
Capital Expenditure	0		0									
PWLB	0		0									
Tax/NI (Salary related)	-339,051	-303,804	-286,058									
HB Payments & CT refunds	-625,251	-606,015	-584,948									
Right to Buy - payment to DLUHC	0	-415,489	0									
Other Grants	-4,200,489	-4,622,400	-1,690,800									
Other payments	-4,550	-9,799	-5,927									
Temp borrowing			-4,000,690									
<b>Total Payments</b>	<b>-17,192,774</b>	<b>-21,881,262</b>	<b>-12,674,657</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income / Expenditure</b>	<b>6,390,723</b>	<b>-3,145,791</b>	<b>2,194,588</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
investments b/fwd	19,908,400	26,299,123	23,153,333	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921
	26,299,123	23,153,333	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921	25,347,921
Month end balance	-170,298	-708,827	-172,415									
Month start balance	109,574	170,298	708,827	172,415	0	0	0	0	0	0	0	0
<b>actual amount invested</b>	<b>26,238,400</b>	<b>22,614,804</b>	<b>25,884,333</b>	<b>25,520,336</b>	<b>25,347,921</b>	<b>25,347,921</b>	<b>25,347,921</b>	<b>25,347,921</b>	<b>25,347,921</b>	<b>25,347,921</b>	<b>25,347,921</b>	<b>25,347,921</b>

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar 21
Income	23,583,497	18,735,471	14,869,246									
Expenditure	17,192,774	21,881,262	12,674,657									
Investment Balance	26,238,400	22,614,804	25,884,333									





## Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance & Performance Scrutiny 7 November 2022

Wards affected: All Wards

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### Treasury Management Quarter 2 2022/23

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Report of Head of Finance

#### **1. Purpose of report**

- 1.1 To inform the Committee of the Council's Treasury Management activity in the second quarter of 2022/23.

#### **2. Recommendation**

- 2.1 That the Committee note the report.

#### **3. Background to the report**

- 3.1 At its meeting on 22 February 2022 Council approved the Council's Treasury Management Policy for the year 2022/23 and delegated the oversight of the execution of the Policy to this Committee.

This report sets out the Treasury Management activities in 2022/23 and shows that they are in line with the limits set out in the Policy.

Treasury Management covers two main areas: -

1. The management of day-to-day cash flows by way of short-term investing and borrowing. Longer term investment opportunities may arise depending on cash flow requirements.

2. Management of the Council’s long term debt portfolio which is used to finance capital expenditure that cannot be immediately funded by internal resources (e.g., by Capital Receipts).

### **Economic Background**

3.2 The quarter ended 30 September 2022 saw:

1. GDP in Q1 2022/23 revised upwards to 0.2% q/q from -0.1%, which means the UK economy has avoided recession for the time being;
2. Signs of economic activity losing momentum as production fell due to rising energy prices;
3. CPI inflation ease to 9.9% y/y in August but domestic price pressures showing little sign of abating in the near-term;
4. The unemployment rate fall to a 48-year low of 3.6% due to a large shortfall in labour supply;
5. Bank Rate rise by 100bps over the quarter, taking Bank Rate to 2.25% with further rises to come;
6. Gilt yields surge and sterling fall following the “fiscal event” of the new Prime Minister and Chancellor on 23rd September.

Details of the latest forecasts are in the table below:

	Q1 2023	Q2 2023	Q3 2023	Q4 2023	Q1 2024
Bank Rate	5.00%	5.00%	5.00%	4.50%	4.00%
5yr PWLB rate	4.90%	4.70%	4.50%	4.20%	3.90%
10yr PWLB rate	4.70%	4.60%	4.30%	4.10%	3.80%
25yr PWLB rate	4.90%	4.80%	4.50%	4.30%	4.10%
50yr PWLB rate	4.60%	4.50%	4.20%	4.00%	3.80%

### **Investment Activity**

- 3.3 The Council’s investment strategy primary objectives are safeguarding the re-payment of the principal and interest of its investments on time, ensuring adequate liquidity, with the investment return being the final objective. If required, officers implement an operational strategy which tightens the controls already in place in the approved investment strategy. The Council’s investment criterion was approved by Council in February 2022.

Funds for investment come from the following Sources

- a) Revenue Account Balances held by the Council
- b) Earmarked Reserves and Provisions
- c) Unapplied Capital Receipts
- d) Cash flow balances - income received before expenditure needs to be invested.

Depending on the flow of cash (difference between income receipts and payments) the bank balance will vary. Where there is a surplus balance monies are invested. When there is a need for cash, investments are called in to ensure funds are not overdrawn. As at 30 September 2022, the Council held the following investments totalling £24,483,610 and are summarised below.

Counterparty	Investment Date	Maturity Date	Amount	Interest Rate
HSBC Call	30/09/2022	31/03/2023	£483,610	0.2700
National Counties BS	24/08/2022	23/02/2023	£1,000,000	2.4800
Furness BS	05/08/2022	05/05/2023	£2,000,000	2.3000
Melton Mowbray BS	01/09/2022	01/06/2023	£1,000,000	3.4000
Santander	03/11/2021	02/11/2022	£2,000,000	0.6100
Thurrock BC	01/12/2021	30/11/2022	£2,500,000	0.4200
Furness BS	09/12/2021	08/12/2022	£1,000,000	0.5000
Furness BS	23/03/2022	22/03/2023	£1,000,000	1.9000
Thurrock BC	01/04/2022	31/03/2023	£2,000,000	1.6000
National Counties BS	12/04/2022	11/04/2023	£1,000,000	1.5000
Standard Chartered Bank	13/04/2022	13/04/2023	£1,000,000	1.8800
Standard Chartered Bank	19/04/2022	18/04/2023	£2,000,000	1.8800
Standard Chartered Bank	27/04/2022	26/04/2023	£3,000,000	2.0100
Furness BS	09/05/2022	09/02/2023	£1,000,000	1.7500
Melton Mowbray BS	01/06/2022	08/02/2023	£2,500,000	1.7000
Standard Chartered Bank	15/06/2022	15/03/2023	£1,000,000	2.3700
<b>Total</b>			<b>£24,483,610</b>	

Details of investments held from April 2022 to March 2023 are available on request.

Details of the weighted average investment to March 2023 are shown in the table below together with the Industry Average, Sterling Overnight Index Average (SONIA) as a benchmark. The Council received a rate of return that is comparable with the returns available in the market. Additionally, the weighted average period is within the maximum set of 0.5 years. Average investments returns are slightly lower than the comparable overnight index average (a return

of 1.224% compared against 1.388%.) The major reason for this slight under performance is due to older investments that were settled at rates pre interest rate increases. Additionally, we are currently exploring possibilities to invest short term at more favourable rates. This should result in average returns being favourable again by the end of quarter 3.

Period	Weighted Average invested	Average period (days)	HBBC Average Return %	Overnight SONIA %	1 Month SONIA %	3 Month SONIA %
July to Sept 2022	£29,709,116	70	1.224	1.223	1.388	1.701

## **Borrowing Activities**

### **3.4 Long-term borrowing to finance Capital Expenditure**

Excluding the HRA self financing element, the Council has a Capital Financing Requirement of £30.98m for the current year which arises from previous decisions to incur Capital Expenditure that was not financed immediately by internal resources e.g., Capital Receipts or Grants giving rise to the need to borrow to finance the expenditure. This borrowing requirement can either be met by long- or short-term external borrowing or by internal borrowing i.e., using the cash behind the authority's balances and reserves and foregoing investment income. At the present time the interest payable on long term borrowing is significantly greater than the returns the Council could expect on its investments and therefore the Council has adopted a policy of being "under-borrowed" by £25m with only £8.3m of long-term loans on its books and a £7m loan for the MIRA infrastructure project.

Additionally, as part of the Self Financing HRA Settlement £67.652m has been borrowed from PWLB. Repayment options have been discussed with members and were presented to the Executive on 13<sup>th</sup> March 2012. Repayments for principal amounts for these loans commenced in March 2020. The remaining loan will be repaid in equal instalments of £2.9414m over 22 yrs.

## **Short Term Borrowing**

- 3.5 HBBC borrowed £500,000 on 22 September 2022 from North West Leicestershire District Council for 10 days at 2.75% to maintain a positive cash balance, this was repaid in full on 3 October 2022. The cost of this was already allowed for within the general fund budget.



**4. Exemptions in accordance with the Access to Information procedure rules**

4.1 Report to be taken in open session.

**5. Financial implications [IB]**

5.1 Any variations to budgets resulting from borrowing investing activities are reported within the Outturn position.

**6. Legal implications [MR]**

6.1 There are no legal implications arising directly from this report.

**7. Corporate Plan implications**

7.1 This report supports the following Corporate Aims

- Thriving Economy

**8. Consultation**

8.1 None

**9. Risk implications**

9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
That the Council has insufficient resources to meet its aspirations and cannot set a balanced budget	Budgets are scrutinised on an ongoing to ensure assumptions are robust and reflect financial performance and sufficient levels of reverses and balances are maintained to ensure resilience	A Wilson

## **10. Knowing your community – equality and rural implications**

10.1 None

## **11. Climate implications**

11.1 None

## **12. Corporate implications**

12.1 By submitting this report, the report author has taken the following into account:

- Community safety implications
- Environmental implications
- ICT implications
- Asset management implications
- Procurement implications
- Human resources implications
- Planning implications
- Data protection implications
- Voluntary sector

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Background papers: Civica Reports  
Link Reports

Contact officer: Ilyas Bham, Accountancy Manager x5924  
Executive member: Councillor K Lynch



## Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance & Performance Scrutiny                      7 November 2022

Wards affected    All wards

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### SUNDRY DEBTS – Q2 2022/2023

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Report of Head of Finance (Section 151 Officer)

#### 1. Purpose of report

1.1 To inform members of the position on sundry debts as at 30 Sept 2022.

#### 2. Recommendation

2.1 That the committee note the current aged debt position for sundry debts.

2.2 That the committee note that a report will follow at the next meeting on the action being taken on recovery of estates debt.

#### 3. Background to the report

3.1 As at 30 September 2022, the overall sundry debt was £2,186,609. The current balance can be broken down by age as follows:

Description	
Credits, Refunds and Payments	-£167,103
Not Yet Due	£42,237
< 30 Days	£627,049
30 - 59 Days	£133,042
60 - 89 Days	£71,650
90 - 119 Days	£81,137
> 120 Days	£1,398,597
<b>Total Debt</b>	<b>£2,186,609</b>

- 3.2 The Council has a KPI for debt over 90 days old as a percentage of aged debt, not exceeding 25%. The performance for the end of September 2022 was 32.38%, this is after amendment for items that are known to be covered by agreement, council policy, are in dispute or are to be written off. The total number of invoices over 90 days is 1,712 with an average value of £864. This has increased from 1,575 since the last quarter. The other primary reason for the reduction in performance is due to overall debt levels reducing from £2.228m to £2.186m.

	£	Description
<b>Total debt</b>	2,186,609	
	-354,702	Homelessness
	-339,204	Installment Plans
	-447,334	In Dispute
	<b>1,045,370</b>	(A)
<b>Over 90 days</b>	1,479,735	
	-354,702	Homelessness
	-339,204	Installment Plans
	-447,334	In Dispute
	<b>338,495</b>	(B)
<b>Performance</b>	32.38%	Over 90 days/Total debt (amended) B/A
<b>Target</b>	25%	

- 3.3 In order to ensure that the Council adopts a prudent approach to accounting for debt that might not be due, a “provision for doubtful debts” is made against the year-end balance. The value of this provision £221,000. This will be reviewed again as part of the final accounts closedown procedures.
- 3.4 The split of the current debt position over 90 days by type of debt is detailed below. Homelessness Bonds continue to increase. The provision of these bonds is funded by the Council’s Homelessness Prevention Grant which is provided by the DLUPHC. The element relating to other Local Authorities primary relate to charges for shared services. Most of this income has been received in July. The Planning increase is due to a £345,367 developer contribution that is outstanding.
- 3.5 Action is being taken to recover the debts where possible. Whilst efforts are made to recover these amounts through ongoing contact with tenants by housing and revenues and benefits officers, legal action is not generally taken in these cases. This is on the basis that it is unlikely that the debtor will also be able to pay the additional charges levied and to uphold the “sentiment” of the Council’s Anti-Poverty Strategy.

3.6 The table below gives the breakdown of debt over 90 days as at the September 2022.

Sum of Total Outstanding over 90 days	Q3	Q4	q1	Q2	Q2 to Q1 £	%
Building Control	9,008	11,547	11,045	19,837	8,792	79.61%
Environmental Health	2,666	3,401	3,490	8,002	4,512	129.26%
Estates*	544,779	401,363	417,710	415,337	-2373	-0.57%
Green Spaces	4,348	3,702	4,403	3,113	-1,290	-29.29%
Grounds Maintenance	1,236	1,236	4,793	4,793	0	0%
Homeless	293,957	315,453	340,389	354,702	14,313	4.20%
Housing	119,083	128,258	133,260	131,493	-1,766	-1.33%
Markets	3,542	3,644	3,675	3,604	-71	-1.93%
Other	33,519	23,852	35,398	47,083	11,685	33.01%
Refuse/ Recycling	46,974	26,466	24,154	28,383	4,229	17.51%
Other LA	228,925	4,987	180,323	36,600	-143,723	-79.70%
Licensing	835	490	564	744	180	31.93%
Pest Control	0	0	0	0	0	0%
Planning	20,725	12,725	354,092	374,767	20,675	5.84%
Housing Repairs	24,997	25,041	24,906	24,771	-135	-0.54%
Finance	9,186	9,186	9,186	9,186	0	0%
Atkins Building	5,968	6,559	6,663	14,214	7,550	113.31%
Waste Services	0	0	0	0	0	0%
Leisure	101,305	316,238	3,044	3,044	0	0%
Human Resources	1,149	522	522	0	-522	-100.00%
Street Scene	0	632	632	632	0	0%
<b>Total</b>	<b>1,452,202</b>	<b>1,295,302</b>	<b>1,558,249</b>	<b>1,480,305</b>	<b>77,945</b>	<b>5.27%</b>

\*Due to Covid debts are currently being reviewed with tenants to arrange alternative payment plans and in extreme cases arrangements for short-term rent reductions.

#### 4. Exemptions in accordance with the Access to Information procedure rules

4.1 Report is taken in an open session.

#### 5. Financial implications [IB]

5.1 Contained within the body of the report.

#### 6. Legal implications [MR]

6.1 The legal implications are contained within the report

## 7. Corporate Plan implications

7.1 Sundry Debts contributes to delivery of all corporate plan objectives.

## 8. Consultation

8.1 None

## 9. Risk implications

9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
Failure to recover debt owed to the Council	Robust recovery methods and monitoring.	A Wilson

## 10. Knowing your community – equality and rural implications

10.1 Any future reviews of the Debt Recovery Strategy will be impact assessed to understand any impacts on our community (i.e. ability for those on lower incomes to pay).

## 11. Climate implications

11.1 Climate implications are considered by services, therefore where applicable will be reflected when individual debts are raised.

## 12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- Community safety implications
- Environmental implications
- ICT implications
- Asset management implications
- Procurement implications
- Human resources implications
- Planning implications

- Data protection implications
  - Voluntary sector
- 

Background papers: Civica Reports  
Contact Officer: Ashley Wilson, Head of Finance, Ext 5609  
Executive Member: Councillor K.Lynch

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Hinckley & Bosworth  
Borough Council

# Finance & Performance Scrutiny Work Programme 2022/23

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Agenda Item 10

Key to corporate aims

- 1 – People
- 2 – Places
- 3 – Prosperity

**FINANCE & PERFORMANCE SCRUTINY 2022/2023**

<b>Date</b>	<b>Issue</b>	<b>Reason</b>	<b>Outcomes</b>	<b>Lead Officer</b>	<b>Supports corporate aims</b>
<b>7 November 2022</b>	Frontline service review – Planning	Programme of frontline service reviews	Monitor performance	Chris Brown	2
	Financial outturn Qtr 1 2022/23	Budget monitoring	Monitor performance	Ashley Wilson	All
	Treasury management Qtr 2 – 2022//23	Quarterly review	Monitor performance	Ashley Wilson	All
	Sundry debts Qtr 2 – 2022/23	Quarterly review	Monitor performance	Ashley Wilson	All
<b>December 2022</b>	Medium Term Financial Strategy	Budget monitoring	Monitor performance	Ashley Wilson	All
	Business rates and pooling update Q 1& Q2 – 2022/23	Quarterly review	Monitor performance	Ashley Wilson	All
	Performance and Risk Management Framework Qtr. 1, 2 & 3 -2022/2023	Quarterly review	Monitor performance and risk management	Julie Kenny	All
	Frontline Service Review – Housing	Programme of frontline service reviews	Monitor performance	Sharon Stacey	All
<b>March 2023</b>	Frontline service review – Environmental Health (noise pollution etc)	Programme of frontline service reviews	Monitor performance	Steve Merry	1,2
	Treasury Management Qtr3 – 2022/23	Quarterly review	Monitor performance	Ashley Wilson	All
	Performance and Risk Management Framework Qtr 3 - 2022/2023	Quarterly review	Monitor performance and risk management	Julie Kenny	All
	Financial outturn Qtr 2 & 3 – 2022/23	Budget monitoring	Monitor performance	Ashley Wilson	All

	Sundry debts Qtr. 3 2022/23	Quarterly review	Monitor performance	Ashley Wilson	All
	Frontline Services Review - Streetscene Services	Programme of frontline service reviews	Monitor performance	Caroline Roffey	All
<b>June 2023</b>	Business rates and pooling update Qtr 3 & Q4– 2022/23	Quarterly review	Monitor performance	Ashley Wilson	All
	Performance and Risk Management Framework Qtr 4 - 2022/2023	Quarterly review	Monitor performance and risk management	Julie Kenny	All
	Hinckley Leisure Centre – Performance Review	Programme of frontline service reviews	Monitor performance	Simon Jones	All
	Treasury Management Q4 – 2022/23	Quarterly review	Monitor performance	Ashley Wilson	All
	Financial outturn Q4 – 2022/23	Quarterly review	Monitor performance	Ashley Wilson	All

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